

Frequently asked question for Parks & Recreation!

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Can I... bring a service animal into the Pullman Aquatic & Fitness Center, Pullman Senior Center, or the Pioneer Center?

Yes. Under the Americans with Disabilities Act (ADA), businesses and organizations that serve the public must allow people with disabilities to bring their service animals into all areas of the facility where customers are normally allowed to go. This federal law applies to all businesses open to the public, including restaurants, hotels, taxis and shuttles, grocery and department stores, hospitals and medical offices, theaters, health clubs, parks, and zoos. [\(top of page\)](#)

Can I... bring my own barbecue grill to a city park?

Yes, gas barbecues are preferred over charcoal. Our parks do not have dump sites for charcoal. If you bring your own charcoal grill for barbecuing you are required to remove the used charcoal when you leave the park and dispose of it at a safe dump site. Or you may use one of the grills provided in the parks. Please leave coals in the parks barbecue grill and make sure that the coals are doused and present no fire danger prior to leaving the park. [\(top of page\)](#)

Can I... camp in a city park?

No, city parks are only open from dawn to dusk. The Pullman RV Park has a few tent sites available and are \$10.00 per night. [\(top of page\)](#)

Can I... dive into the pool at the Pullman Aquatic & Fitness Center?

No. Only competitive swimming permits diving starts in water greater than 5 feet during a sanctioned practice or meet supervised by a nationally certified coach. Recreational diving from the side requires a minimum depth of 10 feet. Diving from a platform requires a depth of at least 12 feet. The multipurpose pool is 6 feet at its' maximum depth. [\(top of page\)](#)

Can I... fish in a city park?

No, fishing is not allowed in any city park. [\(top of page\)](#)

Can I... have a lap lane to myself at Pullman Aquatic & Fitness Center or Reaney Park Pool?

Our Lane Use Policy is as follows: 1-4 people per lane; if there are more than two swimmers, swimmers will need to circle swim. Due to limited space, you are not guaranteed a lane to yourself. 5–8 people will have the use of two lanes, when available. PAFC guarantees a minimum of 1 lane for lap swim during all recreational hours. Instructional activities will be encouraged to have 4 or more participants per lane. The presence of a 5th participant will allow them to bump to an additional lane. Swim Lessons will ALWAYS have the right to exclusive use of one lane per instructor at one time. [\(top of page\)](#)

Can I... have alcohol at a city facility?

No. Alcohol is strictly forbidden in City facilities, [\(City code 5.55.010\)](#) . Alcohol consumption in a public place) unless proper permits (Washington State Liquor Control Board Banquet Permit) have been obtained and approved by the City of Pullman Mayor. A copy of the permit and Mayor's approval must be attached to a special event application, with proof of event liability insurance. [\(top of page\)](#)

Can I... join a program that has already started?

We might be able to register a participant into a class after the start date, depending on enrollment levels and instructor approval, PAFC late enrollment will be accepted up to midpoint of a session. On late enrollments, we cannot guarantee that the program will adjust for those coming late; nor can we pro-rate until the third week of a program. [\(top of page\)](#)

Can I... just drop my child at Pullman Aquatic Center or Reaney Park Pool to swim?

Our supervision policy for both facilities is Children 7 years and under are REQUIRED to be

supervised by a responsible caregiver aged 16 years or older in the water within arm's reach. We RECOMMEND that children age 8 to 12 years be supervised by a responsible caregiver aged 16 years or older. All non-swimmers, including those wearing flotation devices, must be within arm's reach of a responsible caregiver in the water aged 16 years or older. One adult may supervise up to five children. ([top of page](#))

Can I... let my dog run in a city park?

No. You may walk a leashed dog in any city park except for Lawson Gardens, Harrison Tot Lot, and all city cemeteries. Please remember, the city has a leash law ([city code 9.20.030](#)) in effect which also requires owners to clean up after their pets. While leashed dogs are allowed in most of our parks and picnic areas, please keep them out of children's play areas and athletic fields. (

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Can I... pay with a Debit or Credit Card?

A registration may be processed using either a Visa or MasterCard, payment is required at time of registration.

Can I... pick my youth coach or swim instructor?

Pullman Parks & Recreation accepts requests for placement with a specific coach or particular friend a request must be made at time of registration and will be considered, but cannot be guaranteed.

Pullman Aquatic & Fitness Center accepts requests for instructors. Request must be made at time of registration; however we cannot guarantee that instructor requests (including gender) will be honored.

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Can I... register a participant for a program even if I/they don't meet the age/grade ranges?

Considerations may be made on an individual basis, please contact the Parks & Recreation Office, 509-338-3227. [\(top of page\)](#)

Can I... register for programs if I am not a Pullman resident?

Yes. There is no extra fees for non-residents. [\(top of page\)](#)

Can I... rent a bouncy apparatus and place it at a city facility?

The city does not rent bounce house or other inflatables. If you rent one from a vendor you must fill out a special event application, and provide proof of liability insurance for usage on city property. If you plan to rent this type of equipment, please ask the rental company if they have current, acceptable insurance in the amount of \$2,000,000 on file with the City of Pullman, Parks and Recreation Department. If they do NOT, their equipment cannot be placed in our facilities unless you provide proof of liability insurance for the event, naming the City of Pullman as a second on the insurance policy. The rental company can call and ask us for information on insurance requirements and information for their insurance agent. You will need to provide a plan on how you will monitor the use of the equipment? Attach a copy of your monitoring plan. (Equipment must be monitored at all times). When all conditions are met a Special Event Permit will be issued. [Special Event Application fillable](#) [\(top of page\)](#)

Can I... reserve a spot in a program, sports league, etc. by calling without payment?

No. Only full payment at time of registration reserves spot in our programs. Registrations are done on a first-come, first-serve basis. [\(top of page\)](#)

Can I... try a program before registering?

Only fitness programs can be tried out prior to registering. New participants interested in enrolling in a fitness program are allowed to attend a fitness class one time on a trial basis if the program is not full (participant must sign a release form before participating in class). Fitness classes are held at the Pioneer Center and Gladish Community Center. A physical is suggested before enrolling in a fitness class. Minimum age is 12 yrs old. Optional hand weights are provided for all classes. Class fees will be prorated beginning the third week of class for late enrollment. Guests or one time attendees are welcome only for fitness programs held at the Pioneer Center only on a space available basis for \$7 per class. ([top of page](#))

Do the... offices for Pullman Parks & Recreation, Pullman Aquatic & Fitness Center or Pullman Senior Center ever close?

The Pullman Parks & Recreation office closes for all major holidays, otherwise it is open Monday-Friday, 8:00am-5:00pm. **Pullman Aquatic & Fitness Center** closes each year for annual maintenance the week of WSU spring break. Annual maintenance gives the PAFC team, building maintenance and the parks department an opportunity to replace and repair many things within the building. In addition to a deep clean of the facility, pumps and motors are repaired and paint is routinely applied. This annual week helps us keep our facility up and running for the rest of the year. While unforeseen circumstances may result in additional closures, this week assists us in preventive maintenance.

Pullman Senior Center

office is closed all major holiday's and sometimes the Senior Coordinator may be absent from the office when taking Active Adults on day or overnight trips. The Pullman Parks & Recreation Office is available to answer your questions in the event that the centers office is closed.

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How do I... apply for a scholarship for a recreation programs?

There is a "Care-to-Share" program which provides financial assistance to youth through 17 years of age interested in participating in Parks & Recreation programs and who reside in the Pullman School District, and Senior Adults 60 years of age and older who reside within the City of Pullman. Care-to-Share is based on a 50% match: one activity enrollment is allowed per person per brochure up to \$20 or 1/2 of the activity fee, whichever is less. To be eligible, you must be receiving assistance through one of the following programs: free school lunches, Food Stamps, Income Assistance AFDC/TANF, energy assistance, Medicaid, or subsidized housing. To apply please fill out the Care-to-Share application form at the back of the Parks & Recreation Brochure or [fill out here Care to Share](#) and you must provide proof of eligibility at time of the registration. Please allow up to 24 hours for approval. Program availability is not guaranteed until actual enrollment and payment is received and processed.

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How do I... apply for a special event permit?

You will need to apply for a Special Event permit anytime you reserve or use a park, green space, trail, any other city property location where more than 150 people are to gather and all events at High Street Mall, Pine Street Plaza, and the city trail system. A permit is required for any event that will be using a sound system, putting up tents, using a bounce house or other inflatable's, or anything outside of general facility usage. Applications may take up to 14 day to process, before a special event permit can be issued. So we ask you to apply as soon as you can. Thank you. [Special Event Application Fill-able](#) The city does not rent bounce house or other inflatables. If you rent one from a vendor you must fill out a special event application, and provide proof of liability insurance for usage on city property. If you plan to rent this type of equipment, please ask the rental company if they have current, acceptable insurance in the amount of \$2,000,000 on file with the City of Pullman, Parks and Recreation Department. If they do NOT, their equipment cannot be placed in our facilities unless you provide proof of liability insurance for the event, naming the City of Pullman as a second on the insurance policy. The rental company can call and ask us for information on insurance requirements and information for their insurance agent. You will need to provide a plan on how you will monitor the use of the equipment? Attach a copy of your monitoring plan. (Equipment must be monitored at all times). When all conditions are met a Special Event permit will be issued.

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How do I... contact Parks & Recreation?

Pullman Parks & Recreation main office located at 240 SE Dexter is open Monday-Friday, 8:00am-5:00pm, 509-338-3227.

Pullman Aquatic & Fitness Center, located at 500 NW Larry Street is open daily from 6:00am-9:00pm. (hours are adjusted in the summer and during holiday breaks). 509-338-3290. Reaney Park Pool is open June 11-August 23 from 1:00-7:00pm.

Pullman Senior Center, located at 325 SE Paradise is open 8:00am-5:00pm, unless the Senior Coordinator is out on a trip, 509-338-3307. [\(top of page\)](#)

How do I... find a schedule for a sports program, leagues, or tournaments?

Go to our [website](#) or Checkout Scores and Standings at [Team Sideline](#). [\(top of page\)](#)

How do I... find out about a program cancellation due to weather?

We update our weather cancellation line as soon as a decision has been made. (Typically a decision is made for youth sports programs by 2:30pm, Monday-Friday and by 7:30am on Saturdays, during the school year, during the summer months by 4:00pm). You may call 509-334-3131, check our weather cancellation page on our [website](#), or become a fan on [face book](#).
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How do I... find out about employment opportunities with Pullman Parks & Recreation?

All employment opportunities for the City of Pullman are found under the [Human Resource Dept.](#) [\(top of page\)](#)

How do I... find out about your program offerings?

Pullman Parks & Recreation is proud to [offer programs](#) for everyone. We provide art programs for children and adults, children's programs, fitness programs, karate, summer camps, adult and youth sports, tween and teen programs, swim lessons, water fitness classes, personal training, senior programs and day trips, and much more. "We are your recreation connection".

How do I... get a copy of your Parks & Recreation Brochure?

Our brochure comes out three time a year in May (summer), August (fall), and December (winter). A copy is mailed to each Pullman address; if you are not a Pullman resident but have participated in a Parks & Recreation program within the last year, you will also receive a copy by mail. The brochure is available [online](#) If you have not received a copy of the brochure call 509-338-3227 and we will mail you a copy. [\(top of page\)](#)

How do I... get on a wait-list?

Parks and Recreation Wait-list. Once a program is filled, a waiting list will be created. You will be called if an opening becomes available or if additional classes are created. Note: If additional classes are created, they may not be at the same time or day as the original program.

Pullman Aquatic & Fitness Center wait-list

are established for all filled sessions. Our goal is 100% accommodation of wait-list. Enrollment in PAFC programs are offered on a first-come, first-serve basis. If openings develop prior to program readjustments, they will be filled in order of position from the wait-list. Once readjustment periods begin, the wait-list becomes a general interest list only. As PAFC adds and readjusts a session, all wait-list participants will be called. If necessary a message will be left. Enrollment will now be done in order of responses. Payment is required at time of enrollment. All waitlist accommodations and session changes for MW/TuTh programs and summer programs are made after 3:00pm on the Fri before the session begins.

Accommodations and changes for Sat programs are made after 3:00pm the Thurs before the session begins.

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How do I... know the pool is at Pullman Aquatic & Fitness Center and/or Reaney Park Pool are clean?

All pools are vacuumed regularly in a similar manner to how you would vacuum at your home using a specially designed water vacuum. [\(top of page\)](#)

How do I... notify someone about a maintenance concern at one of the city parks?

Call Pullman Parks & Recreation Dept at 509-338-3228 between 8:00am-5:00pm, Monday –Friday or report your concern by emailing us using the [feedback form](#) on the website. For emergency contact the Pullman Police Department.
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How do I... prevent smelling like the pool when I go home?

Start by taking a shower before entering the pool. Chlorine has two roles in a pool. The first is to disinfect, a job easily done by very little chlorine; its second job is to oxidize “stuff” in the water. This stuff is anything added to the water such as sweat, deodorant, body lotion, and dirt. If you have not showered and stuff is still on your body, chlorine is very effective at causing a chemical reaction on your skin, thus ensuring that the added stuff is removed. When chlorine does its job well, a compound called combined chlorine or chloramines results. When you “smell a pool” or “smell chlorine”, you’re actually smelling chlorine combined with ammonia. [\(top of page\)](#)

How do I... register for a Parks & Recreation program?

For all program registrations you may call the Parks & Recreation office at 509-338-3227, or walk into our office at 240 SE Dexter, Pullman Aquatic & Fitness Center, 509-338-3290 located at 500 NW Larry Street, or the Pullman Senior Center, 509-338-3307 located at 325 SE Paradise Street. Registration may be done at any location using a Visa, MasterCard, cash, or check. Payment is required at time of registration. Parks & Recreation does not hold spots (i.e. register) for those who have not paid the fee. ([top of page](#))

How do I... register on-line?

We do not have on-line registration. You may call our office at 509-338-3227 and register by phone using either a Visa or MasterCard or come to our office at 240 SE Dexter. You also have the option of registering by mail; in the back of our Parks & Recreation Brochure is a registration form. Fill out the form and return to our office with your payment. (Please do not mail cash) The Parks & Recreation Staff will email/mail you a copy of your receipt when the registration is complete.

How do I... report garbage, litter, or overhanging vegetation?

You can call Steve Murphy, 509-338-3300 or [email](#). ([top of page](#))

How do I... reserve a park shelter?

You may reserve a park shelter by calling 509-338-3227 or by stopping by the office at 240 SE Dexter. Reservations are made at [Kruegel Park](#), [McGee Park](#), [Reaney Park](#), [Sunnyside Park](#), [Terrevi Park](#), [Lawson Gardens](#), [ew Park](#), in four hour time blocks (of your choice), with a maximum of 3 reservation per park, per day, with the exception of [Lawson Gardens](#) which is reserved in one of the following time blocks 7:30-11:30am, 12:00-4:00pm or 4:30-8:30pm.

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How do I... schedule use of a sports field or gymnasium?

Call Pullman Parks & Recreation Dept at 509-338-3227 to request use of a sports field or Sunnyside school gymnasium? Know that there is limited availability for fields or gymnasiums as our program use takes precedents over a rental. [\(top of page\)](#)

How do I... volunteer with Pullman Parks & Recreation?

We welcome volunteers willing to help with our programs. Without the many volunteers to our department we would not be able to offer many of our current programs. All volunteers must fill out a volunteer application which also has background check application. The applications are reviewed and matched to current program needs. [Application Volunteer fill-in](#) [\(top of page\)](#)

When do... parks open and close?

Pullman Parks are open dawn to dusk. [\(top of page\)](#)

Where are... parks located?

Pullman Parks has a park on every hill. [City Playfield,](#) [Conservation Park,](#) [Harrison Tot Lot ,](#) [I tani Park,](#)
[Kruegel Park,](#)
[Lawson Gardens,](#)
[Military Hill Park,](#)

[McGee Park,](#)
[Reaney Park,](#)
[Spring Street Park](#)

,
[Sunnyside Park,](#)
[Terre View Park,](#)
[Woodcraft Park](#)

and the

[Pullman RV Park. \(top of page\)](#)

Who do I contact... about tree issues?

Please contact our office at 509-338-3228 and a staff member will get in touch with you or [email. \(top of page\)](#)

Why does... the Pullman Aquatic & Fitness Center and Reaney Park Pool require a shower before getting in the pool?

Showers are required by state code to ensure the cleanliness of the bathers and the pool. In addition, when your skin and hair absorbs fresh water, it cannot absorb chlorinated water, thus ensuring that you keep your hair and skin in great shape. [\(top of page\)](#)

Why does... the Pullman High School get so much pool time?

Pullman School District was the recipient of a very generous donation from Edmund O. Schweitzer III and Mary Schweitzer. As a result of the unique partnership with the City of Pullman, Pullman School District has priority of use for the facility. [\(top of page\)](#)

Why does... the Pullman Aquatic & Fitness Center pools close for lightening/ thunder and why can't I get a refund?

The indoor pools and other structures are built to withstand sudden jolts of electricity, a process known as grounding. These incidental jolts of electricity are minor compared to the millions of volts that result when lightning strikes. We have always been told not to take a bath or shower, use the sink, or talk on the phone during an electrical storm. Documented accounts of people being struck by lightning in all of these situations exist-so we take them very seriously. If lightning were to strike our building or anything connected to the building, the pool and locker rooms would become "one big bathroom". As a precaution, we close the pools and locker rooms 30 minutes from the last flash of lightening or bang of thunder. We do not give refunds because of the unpredictability of acts of nature. In the event of inclement weather, we will always try our best to reschedule programs. [\(top of page\)](#)

