



SPECIAL MEETING - MINUTES –September 28, 2009
Neill Public Library - Pullman, WA 99163

In Attendance: Anna-Maria Shannon, Kathleen Bodley, Linda Hartford, Becky Thorgaard, Mike Yates, Judy Busch ex-officio. **Absent:** Chris Bruce, Patrick Siler. **Guest:** Councilman Bill Paul

Purpose: To review NEW policies and procedures draft-to-date. These have been reviewed by the City attorney, now back in the hands of the Pullman Art Commission for review. Anna-Maria Shannon pulled together the document, drawing extensively from proven examples from other cities and governments with successful art commissions, ie: Redmond, WA. To clarify, these P&Ps are intended for art in public places only at this point for Pullman, items coming into the City's collection.

Discussion commenced, article by Article. *Anna-Marie Shannon* has the original versions and the corrected versions of the Policies and Procedures. The PAC comments and suggested changes will be re-submitted to the City attorney for further refinement to include legally correct terminology and phraseology.

Upon completion of review, discussion followed. *Bill Paul* emphasized the importance of the entrance to Pullman as the first impression people have upon entering. He also mentioned creating art on water towers.

Mike Yates is concerned about curb appeal, trees, how public facilities are handled, and asked who makes design decisions at the City level. *Bill Paul*: "City Council". *Kathleen Bodley* suggested including a committee with an architect to be involved in esthetic and design decisions. *Mike*: Anything [added or changed] in a public place needs review to ensure esthetics and beauty are maintained and enhanced. He proposed a separate entity to oversee these actions.

More discussion: What does City Council want us to do? *Anna-Maria*: We can make recommendations to the City to change ordinances. Acquiring a master plan of the city would give PAC a tool to work with. *AMS* mentioned Parks and Public Facilities come under a totally different set of policies and procedures in Moscow. *Bill Paul* informed PAC that the Planning Comm. is currently reviewing design standards for buildings (ie).

Review Process: re: Policies and Procedures: *Anna-Maria* will rewrite and re-send P&P and send back to PAC members. PAC will have 1 week to review and make any additional comments. Then the revised P&P will go back to City Attorney. PAC will make its yearly presentation to City Council in spring 2010.

Meeting adjourned 5:30pm.
Respectfully submitted,
Rebecca Thorgaard - Secretary