

MINUTES OF THE CITY COUNCIL  
OF THE CITY OF PULLMAN  
NOVEMBER 13, 2012

**Roll Call**

A regular meeting of the City Council of the City of Pullman was held on November 13, 2012, at 7:30 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Bill Mulholland	Finance Director
Francis Benjamin	Councilmember
Jeff Hawbaker	Councilmember
Fritz Hughes	Councilmember
Bill Paul	Councilmember
Derrick Skaug	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

**Call to Order**

Mayor Johnson called the regular meeting to order at 7:30 p.m.

**Announcements**

There were six announcements. At 7:32 p.m. the meeting was adjourned to conduct the meeting of the Metropolitan Park District. At 7:39 p.m. the Council meeting was reconvened.

**ORDER OF BUSINESS**

Approval of Recommendations of Consent Agenda Items

**CONSENT AGENDA**

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request. Councilmember Benjamin moved, Councilmember Weller seconded to read the Consent Agenda.

Motion Carried.

City Attorney McClatchey read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Consent Agenda from the Council. There were none. Councilmember Wright moved, Councilmember Benjamin seconded to adopt the Consent Agenda as presented.

Motion Carried.

**Motions**

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| Minutes - November 5, 2012                 | 1. | The Council dispensed with the reading of the minutes of the regular meeting of November 5, 2012, and approved them as submitted. |
| Change Order on WWTP Disinfection Upgrades | 2. | The Council ratified Change Order No. 3 to Contract No. 08-17A, WWTP Disinfection Upgrades.                                       |

**REGULAR AGENDA**

**Public Hearing**

Final 2013  
Budget Hearing

- 3. Mayor Johnson announced that final 2013 budget hearing is scheduled. Finance Director Mulholland briefly went through the background and recommendation to conduct a public hearing, accept public comments, and provide staff with direction for any changes to be made in the proposed budget ordinance. He also pointed out, in his memo, that there was a change in composition of revenues for the Airport Fund that resulted in an increase in reported revenues. He also had reproduced the Airport Fund budget for revenues as well as expenditures where he highlighted the items where the changes had occurred. He said it was more of a function of categorizing the items and was more in tune with the adopted budget from the Airport Board. He also noted that there were no changes in the expenditures of the fund. The budget summary by fund had been updated to reflect that.

At 7:39 p.m., Mayor Johnson opened the public hearing. Dave Gibney spoke and said that times are tough and the City is doing a good job, but he could not let this go by without pointing out that the current plan is to balance the budget at the penalty of health safety and education, for play; that being Parks and Recreation. He just hopes that there is not an anthrax outbreak or riot where the City would come to regret making those reductions.

Eileen Macoll said she feels the City is favoring Parks and Recreation funding at the expense of Police, Fire, and Library services. She understands that athletics are important to Pullman especially with WSU in town. She said she finds it odd the City offers basketball under the sports program for very young children, while at the same time the Library has cut story time.

Mayor Johnson and Acting City Supervisor Workman said the Parks and Recreation budget has already been cut to bare bones level. It has been cut down to nothing and Recreation recovers about 40 percent of its costs from program fees.

Mayor Johnson closed the public hearing at 7:42 p.m.

**Ordinances**

Ordinance No.  
12-22 - Tax Levy

- 4. Mayor Johnson announced that an ordinance has been prepared setting the tax levy for 2012 for collection in 2013 for the General Fund as well as for the General Obligation Bond Indebtedness. Finance Director Mulholland briefly went through his request and the amounts that would be increased for the General Fund estimated at \$2.9586 per thousand of assessed value yielding an estimated \$4,029,192. The estimate increased \$114,311 or 2.92 percent over the previous year. An increase of \$75,162 or 1.92 percent as a result of the addition of new construction and an increase of \$39,149 or 1.0 percent as the result from the adjustment of the levy rate. The bond fund needed \$283,100 to meet its interest in debt payments with an estimated .2079 per thousand of assessed value.

Ordinance No. 12-22 by title only reads as follows:

AN ORDINANCE FIXING THE AMOUNT OF TAX LEVY FOR THE YEAR 2012 FOR COLLECTION IN 2013 TO RAISE REVENUE TO MEET ESTIMATED EXPENDITURES AND ESTABLISHING THE SPECIAL LEVY TO MEET GENERAL OBLIGATION BOND INDEBTEDNESS.

Councilmember Paul moved, Councilmember Benjamin seconded to adopt Ordinance No. 12-22. The motion carried unanimously.

Ordinance No.  
12-23 - EMS Tax  
Levy

5. Mayor Johnson announced that an ordinance has been prepared fixing the amount of the EMS levy. The increase for EMS was \$15,884 or 2.92 percent from the previous year. An increase of \$10,444 or 1.92 percent was the result of the addition of new construction and improvements for property and an increase of \$5,440 or 1 percent as a result from the adjustment to the levy rate.

Ordinance No. 12-23 by title only reads as follows:

AN ORDINANCE FIXING THE AMOUNT OF THE EMERGENCY MEDICAL SERVICE (EMS) TAX LEVY FOR THE YEAR 2012 FOR COLLECTION IN 2013 TO RAISE REVENUE TO MEET ESTIMATED EMS EXPENDITURES.

Councilmember Wright moved, Councilmember Benjamin seconded to adopt Ordinance No. 12-23. The motion carried unanimously.

### **Discussions**

Shoreline Master  
Program Update

6. Mayor Johnson announced that a discussion is scheduled on the Shoreline Master Program (SMP). Planning Director Dickinson hit some of the highlights of his memo. He said that the Washington State Shoreline Management Act was passed by the Legislature in 1971 and affirmed by State voters through a public referendum in 1972. Designated shorelines, under the act, are those adjacent to streams with more than 20 cubic feet per second mean annual flow and lakes greater than 20 acres in size and marine waters. Pullman's Shoreline Management Program was adopted in 1974 as part of a combined effort with Whitman County. The Shoreline Management Act requires periodic updates of each municipality. For Whitman County and all applicable cities, the law states that the Shoreline Management Update plans are due by December 1, 2014. He did say, however, that the good news is that this is a funded mandate and there are funds available to take care of the work involved. For the sake of efficiency and comprehensiveness, the Department of Ecology staff recommend that Whitman County and each of the pertinent cities form a coalition to prepare a joint Shoreline Management Program update for all the shorelines in the County. The action requested of Council is to discuss this matter and provide direction as to whether the City of Pullman should consider entering into an interlocal agreement with the County to conduct a coordinated SMP revision. It is planning staff's recommendation to pursue this joint update activity.

Mayor Johnson wanted to know if the County blows the deadline are there penalties for Pullman. Planning Director Dickinson said that if there is a good-faith effort, there should be no problem and the way the schedule is set up it would be very hard not to make the deadline.

Councilmember Benjamin wanted to know if the plan would be different if we did this on our own. Planning Director Dickinson said there would probably not be much difference as the program is very explicit as what needs to be done and it wouldn't see any real difference.

Councilmember Paul wanted to know approximately how many miles of the Palouse River would be included. Planning Director Dickinson was not quite sure of the exact mileage, but the amount pertained to that running through Whitman County.

Proposed Urban  
Growth Area  
Expansion

7. Mayor Johnson announced that a discussion is scheduled on the proposed Urban Growth Area Expansion. Planning Director Dickinson said that at this point we are in the home stretch on this. We have been working on it for several years. They had two public hearings on this last year. The Council supported a plan that would expand the City's existing 7,850 acre Urban Growth Area by an additional 8,185 acres. This would provide sufficient land for urban growth to the year 2060. In addition, the proposed modifications to the Urban Growth Area map necessitate direct changes to the City's Prezone Map so that the zoning code and its map remains consistent with the Comprehensive Plan. Planning Director Dickinson said that planning staff is currently engaged in the tasks required prior to presenting the Urban Growth Area and expansion to the Council for formal adoption. They are arranging a meeting with Airport stakeholders, adjacent landowners, and the Washington State Department of Transportation Aviation Division to review the Urban Growth Area Expansion plan relative to the airport functions in accordance with State law.

Councilmember Hughes wanted to know if the purchase by WSU for growth expansion in the future was a recent purchase. Planning Director Dickinson said it was done in the last two or three years.

Councilmember Skaug wanted to know if this would impact the City within four to ten years. Planning Director Dickinson said there probably would not be much impact during that time. Planning Director Dickinson also noted that other department heads that were affected were consulted on the growth areas and notification to the County that we want to protect particular areas for growth. There is a small section of WSU land Councilmember Benjamin thought was leased. Planning Director Dickinson said no, that they had purchased it and had rezoned it to commercial. The zoning was under Pullman and not WSU.

Councilmember Weller questioned about heavy density residential moving downtown. Planning Director Dickinson said that with the commercial area as long as the bottom floor is commercial they can have the same density as apartment buildings on second or higher floors.

Councilmember Paul congratulated staff and people who worked on the report, which he thought was great.

Councilmember Benjamin noted that the Aquatic Center was not listed on Page 3-20 as was Mary's Park and thought they should be added to the list. Planning Director Dickinson said that this list was compiled before we had those facilities and the list would be updated.

Adopted 2012  
Goals

8. Mayor Johnson announced that a discussion is scheduled on the adopted 2012 goals. Acting City Supervisor Workman went through an update on the status of where we are on Council goals to date. Councilmember Benjamin noted on the goal of working with the City of Moscow on a Metropolitan Statistical Area, that if we worked on the plan prior to OMB coming in to quantify any problem areas that the process would go a lot smoother.

Councilmember Weller had questions on projects in the housing, safety, and beautification goal.

EXECUTIVE SESSION

At 8:24 p.m., Mayor Johnson announced that the Council would take a five-minute recess and then adjourn to Executive Session for 15 minutes for the purpose of:

To review the performance of a public employee.

The City Council will reconvene in open session at approximately 8:44 p.m. If it becomes necessary to extend the Executive Session, someone will return to announce the time at which the City Council will reconvene.

If any action is to be taken as a result of discussions in the Executive Session, that action will occur at the open public session.

The regular meeting was reconvened at 8:44 p.m.

**ADJOURNMENT**

Councilmember Wright moved, Councilmember Weller seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 8:44 p.m.