

MINUTES OF THE PULLMAN  
ARTS COMMISSION  
NOVEMBER 13, 2012

**ROLL CALL:** A regular meeting of the Pullman Arts Commission was held on November 13, 2012, at 4:00 p.m. in the Hecht Meeting Room, Neill Public Library, with the following present:

Pullman Arts Commission:

Mike Yates	Commission Member
David Hoyt	Commission Member
Vicki Leeper	Commission Member
Anna-Maria Shannon	Commission Member
Jennifer Harbour	Commission Member
Richard Berry	Commission Member

**EXCUSED:** John Rich Commission Member

Following the October 9<sup>th</sup> meeting, John Rich sent notification explaining his absence. That absence is now considered excused.

**UNEXCUSED:** None

**Call to Order** Mike Yates called the meeting to order at 4:10 p.m. Library Director Joanna Bailey was present.

**1. Attendance** Attendance was taken. Jeff Schaller was introduced to the group.

**2. Minutes of October 9, 2012** Revisions to be made include the date change from September 11 to October 9<sup>th</sup> and correction of Jennifer's last name. David moved to approve the minutes of October 9, 2012 with these corrections. Anna-Maria seconded the motion. All voted and the minutes were approved as presented.

### 3. Old Business: Focus group updates and discussions

#### A. Portable Stage - Mike Yates

- Mike provided a brief summary of the portable stage project. Jeff Schaller presented two different design concepts for consideration.

First concept: Hydraulic systems face the rear of the stage which gives the stage a back wall. The trailer stage footprint is 40' long x 30' deep.

Second concept: Stage is open 360 degrees "open surround" with no back wall and hydraulic lifters located to the side. Jeff felt this concept impaired the visibility on the side of the stage and could prevent side expansion. The trailer stage footprint is 32' long x 14' deep.

- Jeff estimated additional add-ons of 24 deck extensions (4' x 8' each), electrical deck upgrades, side wall panels, anti-corrosion treatment, and an ADA lift would incur an additional cost of approximately \$99,800. Merits of purchasing non-incandescent lighting and the cost effectiveness of additional extensions were discussed. Base cost of the stage includes delivery and training. The stage would be covered under a warranty though Jeff did not know the specifics at the time of presentation.
- Mike asked Jeff to obtain formal quotes from the vendor with a determination of how long the quote would be honored. The group felt any prospective proposal would be made stronger if a list identifying specific ways of usage could be created. To do this, Jeff will talk with the Chamber (Vicki) and the City (Alan Davis) as well as figure out how much each of these groups spends on each usage point. This information can be used to create a proposal to accompany a Lodging Tax grant application to the City. If granted, the commission could use these funds as a starting point and fundraise for the remainder of the monies.

- It was agreed that Jeff would compile and send the information to Joanna, who will forward it to the commission before their next meeting.

*B. Vacancies on PAC board - Mike*

- Mike talked with Colleen Harrington and she expressed interest. Anna-Maria said Zach Mazur and Alicia Woodard also expressed interest. Jennifer said Noreen Ryan also expressed interest. Joanna will resend email to PAC board again so members can continue their recruitment efforts. The group decided to look beyond the previous pool for new candidates.

*C. Mission Statement - David Hoyt*

- Mike handed out a rough draft of wording. Mike asked members to review and submit input to him so he can synthesize the edits and forward them to Dave.
- Logo - Dave presented 4 sheets of logo ideas, working with the letter A, the shape of Pullman hills, flags for celebrating, conversation, etc. Got feedback from the committee and narrowed it down to one, but the color would be blue - not purple. Dave will send a couple variables to finalize it with. He can work the slogan "We Get Art" into it.

*D. City Art Collection Focus Group - Anna Maria Shannon*

- A data base has been completed and the core collection has been added. Work continues to add more to it. A lot of details for each piece have to be logged.

*E. Bike Parking Focus Group - David Hoyt*

- Concerns about the bike corral trial looking like it comes from WSU. The initial inquiries need to come from Pullman Civic Trust. For a bike corral, the next step is to get businesses to back it, B & L Bikes, Rico's Tavern, Mike Yates, etc. Then go to the rest of the businesses about the idea to build support before we involve WSU. The Pullman Arts Commission is a driver in this for keeping any bike racks built beautiful.

*F. Facebook Focus Group - Vicki Leeper*

- The PAC facebook page is up and running, please go to it, like it and invite others on your facebook list to like it. As you see cool things about art, these are things we can post to create interest in following the page. Michael Ann can update the website page, we can forward the logo, the mission statement, PAC efforts, and these can be added easily later.

**4. New Business:**

A. Show and Tell - discussion deferred

B. 2013 Art Walk - discussion deferred

C. Other

- Chairperson appointment and rotation order  
Mike made a motion that the appointment of a new chairperson be determined by the length of time served on the commission, in order of longest to most recent and that a vice-chairperson be appointed to serve with each chairperson in the same order. The order of chairperson/vice-chairperson is as follows: Mike (Vicki), Vicki/(Dave), David (John), John (Richard), Richard (Jennifer), Jennifer (Anna-Maria), Anna Maria (Mike), Mike (Vicki). Dave seconded the motion. All voted and the motion carried.
- Social meeting  
The group discussed the idea to hold a non-official, social meeting of committee members and interested entities to build interest and engagement.

**5. Adjournment:** Richard moved to adjourn, Anna Maria seconded. All voted and the motion carried. The meeting was adjourned at 5:45 p.m.

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Chairperson

ATTEST:

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Clerk