

MINUTES OF THE PULLMAN
ARTS COMMISSION
OCTOBER 9, 2012

ROLL CALL: A regular meeting of the Pullman Arts Commission was held on October 9, 2012, at 4:00 p.m. in the Hecht Meeting Room, Neill Public Library, with the following present:

Pullman Arts Commission:

Mike Yates	Commission Member
David Hoyt	Commission Member
Vicki Leeper	Commission Member
Anna-Maria Shannon	Commission Member
Jennifer Harbour	Commission Member

EXCUSED: Richard Berry

UNEXCUSED: John Rich

Call to Order Mike Yates called the meeting to order at 4:06 p.m. Library Director Joanna Bailey was present.

1. Attendance Jennifer Harbour was introduced to the group. All members have now been presented.

2. Minutes of Sept. 11, 2012 David moved to approve the minutes of September 11, 2012. Anna-Maria seconded the motion. All voted and the minutes were approved as presented.

3. Old Business: Focus group updates and discussions

A. Mission Statement Focus Group - David Hoyt

David routed text work. The group agreed the goal is to create a brochure-sized flyer using present tense information. Joanna will enable track changes and route the text file to board members for comments and edits. Mike will route these changes to David and David will bring a new document to next meeting.

David will continue working on the commission's logo. He will email ideas and options to board members for the next meeting.

Board members expressed a continued desire to utilize social media to spread awareness and help advance marketing efforts. The City of Pullman now has a social media policy. Joanna will arrange a meeting between Mike and Vicki and city IT manager Mark Bailey to discuss the logistics of starting a commission Facebook page.

B. City Art Collection Focus Group - Anna-Maria Shannon

Anna-Maria will create an up-to-date inventory of the city's art. She will visit city departments to take photos of any art not already documented. Then she will look at updating the city's art policy to allow for greater visibility and use of this collection. Joanna and Anna-Maria will meet to load photos of the city's art onto a flash drive.

4. New Business

A. Vacancies on PAC Board

Anna-Maria's term will expire in December of this year. She would like to be reappointed to serve another three-year term. Reappointments are made by the Mayor and confirmed by the council during the last council meeting of the year. Joanna will convey the news to Michol Ann.

Board members reviewed terms of appointment. All appointments beyond the commission's first-made appointments shall be for a three-year term. If a commissioner should resign before the expiration of his term, the Mayor, with the consent of the Council, shall appoint an individual to complete said term. That commissioner would need to be reappointed at the end of the partial term. Board members terms expire in December on the following years:

- Richard - 2014
- David - 2013
- Jennifer - 2012
- Vicki - 2013

- John - 2013
- AMS - 2012
- Mike - 2014

Press release: Vicki and Richard will follow up with new perspective members. Vicki will send a press release regarding commission vacancies to Joanna for distribution.

Rotating chairperson role: Mike will step down as chairperson in December. Mike motioned to have the chairperson role be rotated through each board member on an annual basis. The sitting chairperson can request a continuation of appointment but approval of this request will require a board vote. After discussion, Vicki seconded the motion. All voted and the motion carried. Any variances henceforth will require a board vote.

Bike parking - David is working with a group to build a proposal for a trial installation of bike racks in the city's downtown area. The racks would be installed in parking spaces currently identified for car parking. It is estimated that 8 - 12 bicycles could fit into one parking space for a car. The board identified bike racks could possibly be installed by B & L Bicycles, Belltower, and Ricos. The installation could occur in the spring. Mike expressed an interest in working with David on this project. David will update his group and report back to the commission.

A. Show and Tell

- Mike shared a proposal by Jeff Schaller to purchase a portable stage for community events like Art Walk, First Down Friday, Lentil Festival, theatre productions, and summer concerts. City Parks Superintendent Alan Davis is receptive to this project, providing funds can be raised. Alan Davis offered use of the city's truck. Mike feels this project is consistent with the Arts Commission's mission. The board discussed fundraising ideas. Mike will invite Jeff to come to their November meeting to talk with members about this project and determine the commission's involvement.

5. Adjournment: David motioned to adjourn. Vicki seconded. The meeting was adjourned at 5:28 p.m.

Chairperson

ATTEST:

Clerk