MISSION

Neill Public Library provides an open environment in which people have free access to a wide variety of stories, ideas, information and opinions.

The Board subscribes to the ideas enunciated in the American Library Association Bill of Rights and the Freedom to Read and Freedom to View Statements.

NEILL PUBLIC LIBRARY POLICIES

The Board of Trustees has established policies to protect the rights and safety of library patrons and staff and to preserve and protect the library's materials, equipment and property.

The Board is committed to provide a pleasant library environment and to enable staff to give quality service.

A listing of library policies are available on-line at **www.neill-lib.org** and at the library.

BOARD OF TRUSTEES

William Brock, Chair
Jon Anderson, Vice-Chair
Robert Rembert
Judy Busch
Elizabeth Hindman

FRIENDS OF THE LIBRARY

The Friends of Neill Public Library is a non-profit organization whose mission is to advocate for support and improvement of services and collections of Neill Public Library (NPL).

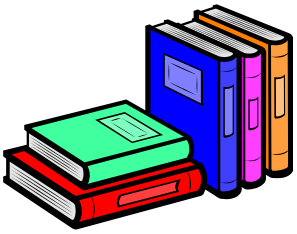
The Friends recruit members and encourage gifts and bequests administering them in accordance with the mission and policies of the NPL Board of Trustees.

Friends funds provided to NPL are intended to supplement the Library's general budget provided by the City of Pullman and not replace it.

The Friends of Neill Public Library is a 501-(c)3 organization.

FRIENDS OF THE LIBRARY BOARD

Karen Weathermon, President
Fran Law, Co-Secretary
Christopher Lupke, Co-Secretary
Linhda Sagen, Co-Treasurer
Mandy Thompson, Co-Treasurer
Kimberly Carper, Member-at-Large
Lianne Inaba, Member-at-Large
Sarah Moore, Member-at-Large
Lisa Ormond, Member-at-Large
Jayme Reiber, Member-at-Large



Friends of Neill Public Library Book Sale

PULLMAN
Neill Public Library

210 N. GRAND AVENUE
PULLMAN, WA 99163

Enjoy YOUR library!

OPEN HOURS

Mon	1-6 p.m.
Tues - Fri	10-6 p.m.
Sat & Sun	1-5 p.m.

HOW TO REACH US

Circulation: (509) 334-3595
Information: (509) 338-3254
Fax: (509) 334-6051
E-Mail: library@neill-lib.org
Website: www.neill-lib.org

STAFF

- **Joanna Bailey**
  Library Director
  jbailey@neill-lib.org
  (509) 338-3252
- **Sarah Morrison**
  Adult Services Librarian
  smorrison@neill-lib.org
  (509) 338-3251
- **Kathleen Ahern**
  Youth Services Librarian
  kathleen@neill-lib.org
  (509) 338-3258
- **James Morasch**
  Systems Administrator
  james@neill-lib.org
- **Dana Ellis**
  Library Administrative Assistant
  danae@neill-lib.org
  (509) 338-3269

FREE LIBRARY CARD

Present your library card for assistance at Circulation. Please report lost or stolen cards and change of name, street, e-mail address or phone number.

To insure the right to privacy, every patron is asked to have his / her own card. Temporary cards are available.

PATRON PRIVILEGES & RESPONSIBILITIES

Patrons who have a valid library card have free access to collections and information sources. Patrons are responsible for their choices of materials, as well as for information accessed on the Internet. There are no age limits on any collection.

Parents are responsible for what their children up to the age of 18 are borrowing or accessing in the library, including use of the Internet.

Children ages 7 or under must be accompanied in the library by a parent/guardian.

LOAN PERIODS

All materials may be checked out for 3 weeks.

EXCEPT

- Preschool & Entertainment DVDs 1 week, with a limit of 6 per card
- Magazines 1 week
- 2 renewals, unless item is requested by another patron

SERVICES

- Pre-overdue Email Notices
  (Functionality based on email settings)
- Information Librarian on duty
- Self Checkout
- Two Outside Bookdrops
- Public Internet Workstations
- Wireless Internet Access
- Homebound deliveries to local residence centers
- Literacy and cultural programs
- Community displays
- Edith G. Hecht community meeting room (occupancy 60)
- Leonard & Edna Young community conference room (occupancy 10)
- Story-times and lap-sit programs
- Summer Reading Programs

SPECIAL COLLECTIONS

- Book Club Kit in a Bag
- Downloadable Audio Books and ebooks
- English Language Learning
- L.O.C.K.E.R. Box Literacy Kits
- Palouse Heritage Collection
- Parent Resource Center

E-BRANCH SERVICES:
www.neill-lib.org

- **Library Catalog**
- **Access to your account:**
  ~Enter your library barcode
  ~4 digit pin number
  ~check due dates, renew materials, and place requests.
- **Material Suggestions**
- **Resources available exclusively through library website**
- **Downloadable audio books & ebooks**
- **Blog**

FINES & CHARGES

There is a one-day grace period for due dates. Fines accrue at .25 per day per item to a maximum of $6 per item per checkout. Borrowing privileges are suspended if $25 or more is owed. Accounts owing $100 or more will be referred to a collection agency, if restitution is not made in a timely manner.

LOST MATERIAL

- Charges are assessed at full replacement cost or at partial fee as determined by a librarian.
- Within 30 days of payment, found items are eligible for a partial refund if material is returned in an acceptable condition (per librarian assessment and unless item has been removed from catalog).

DAMAGED MATERIAL

- Charges are assessed at full or partial replacement cost as determined by a librarian.
- Replacements for damaged and /or lost materials may be accepted at the discretion of the Collection Librarian.

04/2012