

MINUTES OF THE PULLMAN  
ARTS COMMISSION  
JUNE 21, 2011

ROLL CALL: A regular meeting of the Pullman Arts Commission was held on June 21, 2011, at 4:00 p.m. in the Large Conference Room, City Hall, Pullman, Washington with the following present:

Pullman Arts Commission:

David Hoyt	Commission Member
Vicki Leeper	Commission Member
Anna-Maria Shannon	Commission Member
Patrick Siler	Commission Member
Mike Yates	Commission Member

ABSENT

Call to Order Chairperson Anna-Maria Shannon opened the regular meeting at 4:05 p.m.

Attendance 1.

Minutes of May 10, 2011 2. There were two changes to the minutes. David Hoyt moved, Vicki Leeper seconded to adopt the amended minutes of the regular meeting of May 10, 2011. The motion carried unanimously.

Old Business 3.

New Entry to Pullman Mike Yates stated that they have not moved forward on the Entryway. He would like to have a group plan before moving forward. He has not checked if they have done any markings on the borders of the property. He would like a team to meet with City staff or a method for people to help with the project. He would like to start the planning process. He would also like to consider a "Call for Help" for these types of projects. We could approach civic organizations as we need volunteers. We also need the City to complete certain tasks.

Anna-Maria Shannon stated that at the last meeting Mike Yates talked about phases. Mike Yates stated that the area must be cleaned up first. We also need to find out where the property line is. After that is determined, the Commission can ask the Community Action Center if they care if we go on the property. We need to get rid of the concrete.

Mike Yates stated the plan is to keep it as impervious as possible.

Anna-Maria Shannon stated we need to draw this project forward. We need to go to Council in September with a presentation about plans for next year.

Mike Yates stated we need to talk to Public Works Director Mark Workman again. We need to get an implementation plan in place. Anna-Maria Shannon and Mike Yates discussed what they need. They stated we need to consider volunteers for landscaping and beautification. The Parks Dept. will need to maintain it after it is completed.

Anna-Maria Shannon asked Mike Yates what assistance he needs. Mike Yates stated that he needs administrative help for action items.

The Board discussed how to stop just having meetings and discussing these things and not getting anything done. They need to brainstorm on what to do and they need volunteers to help.

Anna-Maria Shannon stated that the Moscow Commission heads up the projects, but they have volunteers to help with the projects.

Mike Yates stated he is asking for help with this project. He wanted the two new members to help get things done. The Commission needs funds. Anna-Maria Shannon stated the original project was not of this scope, it was just a sign. The project has grown. The

original request was from the Mayor and was to put up a "Welcome to Pullman" sign. She stated it might be time to look at the project again. We might want to talk to the Mayor again and let them know we don't have the money and/or volunteers.

Mike Yates stated that maybe the role of the Arts Commission is to understand what organizations can do. Anna-Maria Shannon stated she had talked to the Pullman Civic Trust and they had no interest in this project. David Hoyt and Vicki Leeper suggested looking at Pullman Civic Trust again to see if they would be willing to complete the project.

Anna-Maria Shannon asked Mike Yates what he would like to do next. Mike Yates stated we should set up meetings with Mark Workman and Alan Davis to discuss the project. The Commission can ask what resources are available to get this project done. Anna-Maria Shannon stated she will set up the meetings.

Reaney Pool  
Mural

Anna-Maria Shannon stated the drawing is complete and she will try to get it out to the Commission. Paul Kimmel, Avista, is interested in both projects. The projects did not receive tourism grant funds. Vicki Leeper explained it has to be projects that will draw people to the area. Pat Siler and Vicki Leeper discussed a brochure or poster when the project is complete. Anna-Maria Shannon and David Hoyt discussed a possible poster. David Hoyt stated that one side could be a poster and the other side a brochure.

Anna-Maria Shannon stated that once Parks and Recreation approves the mural, it must go to Council. She stated that Alan Davis stated Parks would be willing to spray the wall down.

Pat Siler asked what organization will give money for the project. Anna-Maria Shannon responded.

Siler Mural  
Continuation

Pat Siler stated that he has three-quarters of the drawing completed. He has received \$1,000 from the Museum of Art for the project. This money was from the Pat and Sam Smith Art Endowment Fund.

Civic Trust

Anna-Maria Shannon stated she will talk to the head of the Pullman Civic Trust and ask for a liaison. Regarding Three Forks Wayside, David Hoyt stated that the Pullman Civic Trust is trying to find a sculpture for this site. Anna-Maria Shannon stated that she will list David Hoyt as liaison. David Hoyt stated that they have asked him to find some designs for the site.

Patrick Siler stated that the Civic Trust is sending out notices to artists. They have a budget to purchase a sculpture.

David Hoyt stated that the pedestrian bridge at the north end of the seed building will be a junction for trails. There is an old fitting on one site that could be a site for the sculpture. The Commission discussed locations for the sculpture. Behind the cleaners was one location as it is across the creek. David Hoyt stated he will send the plan to Pat Siler.

Community Arts  
Liaison

Fundraising  
Committee

Anna-Maria Shannon stated that the Commission needs to establish levels within the Arts Commission for fundraising, administration, etc.

Vicki Leeper stated that she organizes events for Civic Trust.

David Hoyt stated he is on the Trail Committee. He meets with Alan Davis about trails.

Mike Yates asked how finances are handled.

David Hoyt stated they have an executive committee. Anna-Maria Shannon discussed committees and subcommittees. She stated it should be part of the goals to establish committees within the Commission.

Policies,  
Procedures, and  
Goals

CVI

Anna-Maria Shannon stated they are moving forward with this grant. There are a lot of things to do.

The Commission discussed the open positions.

Anna-Maria Shannon stated that the only goals the Commission has for 2012 are the Entryway and mural projects. The Commission will continue working on the mural projects and Entryway. These projects should be listed as continuations of projects for 2012. The Art Walk will be handled by the Chamber of Commerce and Anna-Maria is helping with it. It looks like it will happen. Cary Vielle gave the Chamber a lot of information about the Art Walk. It is moving forward.

Mike Yates stated that for goal-setting we need goals that are not project goals. We need goals on how we envision the Arts Commission to be running. What will be the process and what will we get involved with. We need to set goals about how we work with the Chamber or other organizations. We can be a conduit to help get things done.

Anna-Maria Shannon and Mike Yates discussed goals. Mike Yates stated that they could start by asking how we can be valuable to help Pullman. We don't have people wanting to give us money.

Mike Yates suggested that the following could be duties of the Arts Commission:

1. Get grants

2. Support art work
3. City Council advisory for art
4. Propose policies on display, acquisition, siting, documentation, conservation for art

David Hoyt stated that we can't do any of these things until we have goals.

Anna-Maria stated that there are duties that we are charged to do. We are charged with bringing art into the community. The first thing we need to do is look at why we were created. The Commission discussed why they were created. The City has a huge collection of art that the Commission has not looked at. She stated that these goals should be broken up into how we will operate.

The Commission discussed the Art Commission's role and what they should be doing such as how are they going to work to get art into the City and the need to get money into the City. The Commission talked about Walla Walla and that they have established a great core for art.

Anna-Maria Shannon stated that she agrees that we need subcommittees. Mike Yates stated that there are people who understand how to make this work. We need to get them on the Commission.

Anna-Maria Shannon stated that we need an Arts Siting plan. David Hoyt stated he is surprised at how small this Commission is. The Civic Trust does a lot of its own work. There is an expectation for that on the Civic Trust Board. We need someone from music. Mike Yates stated we are not a 501C3 group. Anna-Maria Shannon stated that she feels we should have a 501C3 group.

Anna-Maria Shannon stated that goals should include meeting with the Library. Anna-Maria Shannon will meet with Joanna Bailey and the Commission needs to start looking at City art.

There could be an exhibit.

Mike Yates suggested having a group such as "Friends of Pullman Arts Commission". The Arts Commission discussed this idea. David Hoyt stated he feels that we need to brand ourselves to do some of our goals. The Committee discussed art, artists in town, and membership in the Commission. Anna-Maria Shannon stated that the CVI will establish a website for events. Pat Siler stated that we need to inventory the City's collection.

David Hoyt asked if we have a mission statement. Anna-Maria Shannon responded in the affirmative. David Hoyt stated that he could help with a fact sheet.

Mike Yates stated that there are two things the Commission should do. First, figure out what our skill sets are and two, get the membership of the Commission filled. Mike Yates stated that talking to City Council is not a problem for him. He is not as good at driving a project all the way through. He can help with the City environment such as talking to the business people. He is a negotiator and coordinator. He can put the deals together and if it needs to be negotiated he can do that. Once the deal is put together someone else could take over.

David Hoyt stated he can quickly put things together. You can give him a concept and he brings it back done. He designs and comes up with posters, etc. He has a background in Pullman as he used to play in bands here. He used to play in the music theater. He knows musicians, campus, and how things turn over on campus. He can help with drawing WSU out.

Vicki Leeper stated she is the tourism director for the Chamber and she wants art for the community. She is trying to bring events to Pullman. She can promote the community as a whole. She can advertise the community. She can do press releases and organizes

events.

Patrick Siler stated he is an artist. He knows the artists in Pullman. He was an art teacher. He was the first artist in town to put art out. He promotes art by putting art on buildings. He feels the major goal should be to bring art to Pullman. We need public art in Pullman. We need to get money to buy art. People want to be part of a town that has art.

Anna-Maria Shannon stated she is a good coordinator, connector, and she is good at support. She can write grants as long as she is not competing with WSU's museum.

The Arts Commission discussed potential names for membership on the Commission.

At 6:00 p.m. Vicki Leeper left the meeting and there was no longer a quorum.

Anna-Maria Shannon and Mike Yates will send out their notes to the Commission.

In September, the Commission will complete a mission statement.

Adjournment

Mike Yates moved, David Hoyt seconded to adjourn the meeting. The motion carried.

The Arts Commission adjourned at 6:10 p.m.

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Chairperson

ATTEST:

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Clerk