

## MINUTES

Pullman Police Advisory Committee  
Pullman City Hall – Council Chambers  
June 13, 2011 at 5:30 pm

The regular meeting of the Pullman Police Advisory Committee was held at 5:30pm on Monday, June 13th, 2011, in the Council Chambers, City Hall, 325 SE Paradise Street, Pullman, Washington, with Committee Chair Arlene Parkay presiding.

### ROLL CALL

Present:	Arlene Parkay	WSU Staff & Faculty Representative (Chair)
	Marcus Crossler	WSU Staff & Faculty Representative Alternate
	KNona Liddell	College Hill Alternate
	Zach Hays	Military Hill Representative
	Richard Hume	Pioneer Hill Representative
	Greg Wilson	Pioneer Hill Alternate (Vice Chair)
	Phyllis Stallcop	Sunnyside Hill Representative
	Al Sorensen	Business Community Alternate
	Kim Barrett	Multicultural Representative
	Riley Myklebust	ASWSU Alternate
	Dan Hornfelt	Pullman School District Representative

### Absent:

Barbara Hammond	College Hill Representative
Mike Lowery	Business Community Representative
DaVina Hoyt	Multicultural Alternate
Josh Meyer	ASWSU Representative
Bill Holman	Pullman School District Alternate
Bill Hawbaker	Pullman High School Parent Representative
Rosemary Fleener	Pullman High School Parent Alternate
Daniel Hawbaker	Pullman High School Representative
Dalton Dice	Pullman High School Representative

Staff:	Chief Gary Jenkins	Pullman Police Department
	Elysia Spencer	Pullman Police Department

**CALL TO ORDER** Parkay called the meeting to order at 5:30pm. There was a quorum.

**MINUTES** Motion to approve the March 14th meeting minutes passed.

Motion to approve the April 11th meeting minutes passed.

**REGULAR BUSINESS** Chief Jenkins provided the follow-up information on issues raised at the previous meeting:

Police Department  
Update

- Question about scheduling of city street line painting:  
According to Director of Public Works, timing of crews starting work is dependent upon temperature and moisture.

**REGULAR BUSINESS**Police Department  
Update (Continued)

Chief Jenkins provided the following police department updates:

- Change to the format and information contained in the Daily Activity Logs. Logs are proactively posted on the department website, which is not required by law. In the past, the information included the name and address of the person making the report. For many reasons, including concerns about possible retaliation against the reporting party, the logs posted to the website no longer contain reporting party information. The information is still considered public record and available for public records requests (unless the person requests to be non-disclosed), but the information will no longer be proactively provided as part of the online daily reports.
- Security camera grant proposal submitted to Department of Justice on time. Proposal is a collaborative proposal including faculty from WSU for data collection and analysis. No official decision date, but likely within next few of months a decision should be announced.
- Following recent death of Osama Bin Laden death, the police department initiated heightened awareness, proactively contacted local mosques, and provided extra patrols. No local threats or issues arose.
- At meeting with College Hill Association, suggestion was made to be able to report non-emergency code and nuisance violations online without having to call and talk to a dispatcher. The department is looking into various ways to do this, and hopes to launch this capability within next couple months. Upcoming July City Council meeting will include departmental e-commerce and social media presentations.
- Washington State Criminal Justice Training Commission (WSCJTC) just completed the training audit for 2010. Pullman PD met all state training requirements.
- May 21st was Pullman's 3rd Amber Alert Awareness Day at The Daily Grind. Children were photographed, fingerprinted, and submitted a DNA swab, which were compiled into a packet and given to the child's parent/caregiver. The Pullman PD does not retain any of the information. Event initiated four years ago by The Daily Grind and has grown each year. This year, 160 children participated.
- June 4th was a Bike Rodeo at Wal-Mart. The event was initiated by Wal-Mart. Bike Rodeo activities included a bicycle safety course, checking helmet fit, and raffles for bicycles and helmets.

**REGULAR BUSINESS**  
Police Department  
Update (Continued)

- Federal narrow-banding deadline is January 2013. Whitman County agencies transitioned in May. Pullman PD purchased equipment that will be compatible with anticipated second phase of narrow-banding, which does not have a set implementation date, so we are way ahead of schedule for phase two. No significant problems were noted during transitions.
- May 31st: Home Invasion Robbery. Two suspects have been arrested. Excellent investigative work led to discovery of surveillance video showing the suspects shortly before the crime. Public release of the video led to numerous tips, which led to their arrests.
- June 6th, collaborated with the Pullman School District and Pullman Fire Department on a mock-crisis drill.
- Comprehensive Emergency Management Plan (CEMP): Every city in the state has to have a CEMP that meets federal guidelines and receives state approval. Plan was submitted in 2009 and was returned by the State for revisions shortly after Jenkins began. Discussions with Whitman County and WSU led to proposal to submit a joint CEMP that would cover all three entities. Recently met with state CEMP representative to begin working on joint plan. Will be unique and potential a model plan for other agencies when completed in six to twelve months.
- Recruiting for a new 4/5 Records Specialist. The one that was recently hired did not pass the probationary period.
- Detective Greg Umbright will be rotating back to patrol in September. Currently going through a detective selection process, which includes an oral interview panel comprised of external law enforcement representatives, a written test, and internal staff evaluation.
- College Hill Officers: Officer Chris Engle will remain on College Hill. Officer Don Heroff rotated back to patrol. Selection process to fill the second College Hill position has also begun.

Members asked for updates on the following items:

- Dissmores' IGA Liquor License Suspension: Liquor Control Board investigation. Sometimes Pullman PD does assist in part of investigation, but the LCB is the one that makes final enforcement decisions.

**REGULAR BUSINESS**  
Police Department  
Update (Continued)

A member asked whether the department provides any outreach or training to local businesses about liquor laws/enforcement. Jenkins advised that they have done some in the past. In August, the department will host a training with Liquor Control Board and invite management and employees from all licensed liquor establishments in Pullman to attend free of charge. Jenkins also advised that the Pullman PD will be investigating complaints of establishments for illegal over-serving. This will be discussed at the training in August.

**REGULAR BUSINESS**  
Introduce New Pullman  
Reserve Officers

Chief Jenkins provided an overview of the recent history of the Reserve Officer program. The program had been dormant for a few years when it was re-launched in the fall of 2010. However, budget cuts threatened to stop the program before it started. Jenkins commended Sgt. Opgenorth for his hard work to keep the program alive in spite of cutbacks. Ultimately, candidates were asked to pay for the training, equipment, and uniforms on their own. Three candidates indicated their willingness to do so and began training in the Whitman County Reserve Officer Academy, which ran from October 9, 2010 to May 31, 2011.

Jenkins advised that the state requires 230 training hours in a reserve academy; the Whitman County academy had over 300 hours. Similar to a police academy, includes instruction on criminal law procedure, communication, crisis intervention, defensive tactics, criminal investigation, patrol procedure, evidence law, firearms, emergency vehicle operations, use of force, ethics, civil liability and first aid. Reserve officers have to pass a certification exam administered by the Washington State Criminal Justice Training Commission.

Jenkins advised that one of the three Pullman reserve candidates dropped out of the academy, as well as some candidates from other agencies. Jenkins stressed the difficulty program, as well as the heightened difficulty of it being unpaid, on the individual's own time on nights and weekends. Jenkins expressed his pride in the achievements of the two reserve academy graduates, as well as appreciation for the dedication and commitment they have shown to serve their community.

Jenkins introduced Reserve Officers Derek Lambert and Dennis Pratt to the committee. Program coordinator Sgt. Jake Opgenorth was also recognized.

Jenkins advised that the officers will now go through the same field officer training program as other full-time department officers do.

**REGULAR BUSINESS**  
Follow-Up On  
Committee Fundraising  
Restrictions

Follow-up discussion on whether the Committee can engage in fundraising activities in support of Committee approved public safety projects/initiatives. Spencer distributed and reviewed an email from the City Attorney outlining why the Committee could not do so. Spencer provided information on things that individual members and citizens could do outside of the Committee to achieve that goal, such as forming a separate non-profit or making private directed donations to the City.

**REGULAR BUSINESS**  
Discussion of Registered  
Sex Offender Regulations

Follow-up on a member question about regulations for registered sex offenders and where they can live in relation to schools, parks, and other public places. Chief Jenkins advised that the State of Washington does not currently have any restrictions on distance from schools, parks, and other locations for registered sex offenders. He advised that the only exception to this is if the restrictions are specifically added to someone's conditions of release and/or parole. Currently, none of the sex offenders registered in Whitman County have these extra restrictions placed on them. The Sheriff's Office is required to notify the school district if a registered sex offender moves into the area. Discussion of available online resources to track registered sex offenders in the area.

**REGULAR BUSINESS**  
Discussion of Lentil  
Festival

Discussion of Lentil Festival booth that will be run jointly with WSU Police Advisory Board during the Friday Night Street Fair on Friday August 19th. Topics of discussion included:

- Suggestion box
- Brochures
- Table Layout
- Themes / Topics to Highlight
- Volunteer Sign-Up Sheet

Planning and coordination to continue at next meeting.

**NEW BUSINESS**  
Cell phone/texting while  
driving law

Members discussed ongoing problem of people using cell phones and texting while driving a vehicle, and various methods to approach educating the public about the law as well as increasing enforcement of the law. Use of radar trailers as public awareness tool during move-in week was discussed. Question of officer cell phone use was discussed.

**CONSTITUENCIES**  
**POLL**

Due to time constraints, Committee constituencies were not polled during this meeting; instead, floor was opened to anyone who had any issues to address.

A member advised that the string of vehicle prowls on the NW Hill.

A member advised that Historic District sign on Howard St. was

stolen again.

A member advised that on “Senior Golf” weekend, there was a large party that spilled out into the street – one of the biggest the member recalled in awhile.

A member asked about whether the department holds an awards banquet or recognition ceremony for officers and department employees. It was mentioned as an idea to increase civic interaction to have students or members of the public nominate and/or run some type of awards/recognition system. Chief Jenkins advised of current practices.

Committee members were encouraged to send any items for inclusion on next meeting agenda.

**MEMBER AND  
ALTERNATE  
SEARCH RESULTS**

Current vacancies on the Committee are:

- Sunnyside Hill Alternate
- Military Hill Alternate
- Lincoln Middle School Parent Representative & Alternate
- Pullman At-Large Representative & Alternate

Member vacancies were not discussed due to time constraints.

**PUBLIC COMMENT**

No public comment.

**NEXT MEETING**

Monday, July 11, 2011 at 5:30 p.m. at Pullman City Hall

**ADJOURNMENT**

Parkay entertained a motion to adjourn the meeting. The motion for adjournment was seconded, and the motion carried unanimously. The meeting was adjourned at 7:00 pm.

**ATTEST:**

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Committee Chair

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Date

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Committee Secretary

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Date