MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
JANUARY 8, 2013

Roll Call

A special meeting of the City Council of the City of Pullman was held on January 8, 2013, at 7:00 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Bill Mulholland	Finance Director
Francis Benjamin	Councilmember
Jeff Hawbaker	Councilmember
Fritz Hughes	Councilmember
Nathan Weller	Councilmember

Councilmembers Paul, Skaug, and Wright were absent. Mayor Johnson said that Councilmembers Paul and Wright had requested to be excused. Councilmember Weller moved, Councilmember Benjamin seconded to excuse Councilmembers Paul and Wright from the meeting.

Motion Carried.

Call to Order

Mayor Johnson called the special meeting to order at 7:00 p.m.

Executive Session

At 7:01 p.m., Mayor Johnson announced that the Council would adjourn to Executive Session for the purposes of:

Conferring with legal counsel representing the City concerning potential litigation that has been specifically threatened to which the City, the governing body, or a member acting in an official capacity is, or is likely to become, a party; to evaluate the qualifications of an applicant for public employment, or to discuss the strategy or position to be taken by the City during the course of collective bargaining or grievance proceedings.

The City Council will reconvene in open session at approximately 7:30 p.m.

At 7:30 p.m., Mayor Johnson reconvened the special meeting.

Announcements

Mayor Johnson made six announcements.

Confirmation of Appointments

Arts Commission

Mayor Johnson announced that he had appointed Zachary Mazur and Alicia Woodard to terms on the Arts Commission expiring December 31, 2015. Councilmember Hughes moved, Councilmember Weller seconded to confirm these appointments.

Motion Carried.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are

considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request. Councilmember Hawbaker moved, Councilmember Benjamin seconded to read the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Consent Agenda from the Council. There were none. Councilmember Benjamin moved, Councilmember Weller to adopt the Consent Agenda as presented.

Motion Carried.

Motions

Minutes - December 4, 2012

1. The Council dispensed with the reading of the minutes of the regular meeting of December 4, 2012, and approved them as submitted.

Accounts Payable, Payroll, and Electronic Transfers - January, 2013

2. The Council approved disbursements represented by accounts payable checks numbered _____ through _____ totaling $_____ inclusive, payroll checks numbered _____ through _____ totaling $_____ inclusive, and electronic transfers totaling _____ and directed that they be paid upon approval of the Auditing Officer and Audit Committee.

Fire Stations- Exhaust Ventilation Complete

3. The Council accepted as complete Contract No. 11-16, Fire Stations - Exhaust Ventilation.

Accelerated Streets Complete

4. The Council accepted as complete Contract No. 12-02, Accelerated Streets Resurfacing 2012.

Palouse Basin Monitoring Wells Change Order

5. The Council ratified Change Order No. 1 to Contract No. 12-03, Palouse Basin Monitoring Wells.

Resolutions

Resolution No. R-1-13 - Surplus Property

6. Resolution No. R-1-13

A RESOLUTION DECLARING CERTAIN EQUIPMENT, MATERIAL, AND TOOLS TO BE EXCESS AND SURPLUS PROPERTY AND AUTHORIZING THE SALE THEREOF.

Resolution No. R-1-13 was adopted unanimously.

Resolution No. R-2-13 - Communication Facility Permit Agreement

7. Resolution No. R-2-13

A RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO THE WIRELESS COMMUNICATION FACILITY PERMIT AGREEMENT BETWEEN THE CITY OF PULLMAN AND NEW CINGULAR WIRELESS PCS, LLC, AS SUCCESSOR IN INTEREST TO AT&T WIRELESS PCS, LLC d/b/a AT&T WIRELESS (AT&T), FOR THE COLLOCATION OF A WIRELESS COMMUNICATION FACILITY AT THE SOUTHWEST HIGH TANK (TANK #9), AS AUTHORIZED BY COUNCIL RESOLUTION NO. R-12-03.

Resolution No. R-2-13 was adopted unanimously.

Resolution No. R-3-12 - Secondary Process Improvements

8. Resolution No. R-3-13

A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND SET-POINT CONTROL FOR THE SECONDARY PROCESS IMPROVEMENTS SCADA HMI DEVELOPMENT PROJECT.

Resolution No. R-3-13 was adopted unanimously.

Ordinance

Ordinance No. 13-1 - Fire

9. Ordinance No. 13-1

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PULLMAN, WHITMAN COUNTY, WASHINGTON, RELATING TO TITLE 3 FIRE, AMENDING SECTIONS 3.18.105, 3.18.125 AND 3.18.135 OF THE PULLMAN CITY CODE AND PULLMAN CITY ORDINANCES NOS. 04-15 §§12 AND 14 (2004) AND 99-6 §§2,6 AND 8 (1999) OF THE PULLMAN CITY CODE; AND OTHER MATTERS PROPERLY PERTAINING THERETO.

Ordinance No. 13-1 was adopted unanimously.

REGULAR AGENDA

Ordinance

Ordinance No. 13-2 - Restricted Donation - Lawson Gardens

10. Mayor Johnson announced that an ordinance has been prepared accepting the restricted donation of Lot 9, The Meadows Subdivision No. 5 from Norman E. Apperson and Pamela H. McEachern. City Supervisor Workman briefly outlined the memo that he had included in the packet and said this would be a great benefit to Lawson Gardens and the City. Councilmember Hughes wanted to make certain that a letter was going to be sent to the donors. Mayor Johnson informed him that this would be done.

Ordinance No. 13-2 by title only reads as follows:

AN ORDINANCE ACCEPTING A RESTRICTED DONATION OF LOT 9, THE MEADOWS SUBDIVISION NO. 5 FROM TRUSTEES NORMAN E. APPERSON AND PAMELA H. McEACHERN AS AN ADDITION TO LAWSON GARDENS.

Councilmember Hughes moved, Councilmember Weller seconded to adopt Ordinance No. 13-2. The motion carried unanimously.

Resolution and Ordinance

Resolution No. R-4-13 and Ordinance No. 13-2 - Whispering Hills Subdivision No. 6

11. Mayor Johnson announced that a resolution and an ordinance have been prepared approving the final plat of Whispering Hills Subdivision No. 6 and the final plan of Whispering Hills No. 6 Planned Residential Development. City Supervisor Workman presented the staff report briefly going through some of the background. He said the first phase was completed and this is for the second phase. Whispering Hills No. 6 is being proposed for Council action and is for 3.1 acres south of Whispering Hills No. 5. It has 16 building lots, open space, and an extension of Center Street.

Resolution No. R-4-13 by title only reads as follows:

A RESOLUTION APPROVING THE FINAL PLAT OF WHISPERING HILLS SUBDIVISION NO. 6 AND AUTHORIZING THE MAYOR AND FINANCE DIRECTOR TO SIGN THE FINAL PLAT.

Councilmember Weller moved, Councilmember Benjamin seconded to approve Resolution No. R-4-13. The motion carried unanimously.

City Planner Dickinson briefly went through the proposal and recommended approval of the final plan of the Whispering Hills 6 Planned Residential Development set forth in the attached ordinance.

Ordinance No. 13-3 by title only reads as follows:

AN ORDINANCE APPROVING THE FINAL PLAN OF THE WHISPERING HILLS NO. 6 PLANNED RESIDENTIAL DEVELOPMENT LOCATED SOUTH OF OLD WAWAWAI ROAD AND WEST OF CENTER STREET ON SUNNYSIDE HILL.

Councilmember Hughes moved, Councilmember Hawbaker seconded to adopt Ordinance No. 13-3. The motion carried unanimously.

Resolution

Resolution No. R-5-13 - Golden Hills Drive Dedication

12. Mayor Johnson announced that a resolution has been prepared accepting the Golden Hills Drive right-of-way being dedicated with the Whispering Hills Apartment Short Plat. City Supervisor Workman presented the staff report and went through the background. He noted that Golden Hills Drive right-of-way being dedicated with the short plat is approximately 800 feet long with the width of 70 feet to allow development to an arterial street standard. He said normal street width is 60 feet. He recommends approving the resolution and accepting the public right-of-way for Golden Hills Drive.

Resolution No. R-5-13 by title only reads as follows:

A RESOLUTION ACCEPTING THE GOLDEN HILLS DRIVE RIGHT-OF-WAY BEING DEDICATED TO THE CITY WITH WHISPERING HILLS APARTMENT SHORT PLAT AND AUTHORIZING THE MAYOR AND FINANCE DIRECTOR TO SIGN SAID SHORT PLAT AS VERIFICATION OF ACCEPTANCE. Councilmember Benjamin moved, Councilmember Weller seconded to adopt Resolution No. R-5-13. The motion carried unanimously.

Motion

Labor Contract with Teamsters for Parks and Rec and Public Works

13. Mayor Johnson announced that a motion is requested to approve a labor agreement for the years 2012-2013 with Teamsters Local 690 for Public Works and Parks and Recreation employees. City Supervisor Workman went through the proposal which included a one-time $100 increase to the 2013 wages base pay and the elimination of the City's $75 contribution to VEBA effective January 1, employees switching to the three-tier insurance program, and increasing uniform boot allowance to $150 from $130 a year allowing the repair as well as the replacement with those monies. They also received a fifty cent increase to the on-call pay that went from $2.50 to $3.00 an hour.

Councilmember Hughes moved, Councilmember Benjamin seconded to approve the labor contract. The motion carried unanimously.

Discussion

Downtown Parking Enforcement

14. Mayor Johnson announced that a discussion is scheduled on downtown parking enforcement. Police Chief Jenkins presented the staff report. He said they had been in discussion with the Pullman Chamber of Commerce about the negative feedback the Chamber regularly receives on enforcement of timed parking restrictions downtown. The one idea discussed, was to issue only a warning to first-time offenders for overnight parking. The warning would be accompanied by a brochure explaining parking regulations. The Chamber offered to buy the equipment necessary to keep this information available and they would donate the unit costing approximately $3,000. Police Chief Jenkins wanted to know before the Chamber purchased and donates the handheld ticket device if they should move forward with the first offender warning policy for downtown. Staff asked for concurrence from Council. He received concurrence.

NEW BUSINESS

Mayor Johnson asked if there was any new business. There was none.

ADJOURNMENT

Councilmember Hughes moved, Councilmember Weller seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 7:52 p.m.