MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
AUGUST 24, 2010

Roll Call

A regular meeting of the City Council of the City of Pullman was held on August 24, 2010, at 7:30 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
William F. Mulholland	Finance Director
Francis Benjamin	Councilmember
Keith Bloom	Councilmember
Jeff Hawbaker	Councilmember
Bill Paul	Councilmember
Barney Waldrop	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

Call to Order

Mayor Johnson called the regular meeting to order at 7:30 p.m.

Announcements

Mayor Johnson made five announcements.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request. Councilmember Bloom moved, Councilmember Benjamin seconded to read the items on the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Consent Agenda from the Council. Councilmember Bloom requested that item No. 6 be pulled for separate discussion. Mayor Johnson so ordered. Councilmember Benjamin moved, Councilmember Bloom seconded to adopt items 1

through 5 and 7 through 10 on the Consent Agenda.

Motion Carried.

Motions

Minutes - August 10, 2010	1.	The Council dispensed with the reading of the minutes of the regular meeting of August 10, 2010, and approved them as submitted.
2011 Budget Schedule	2.	The Council approved the 2011 budget schedule.
Guy Street Water Main Complete	3.	The Council accepted as complete Contract No. 10-02, Guy Street Water Main.
Change Order on B Street Sidewalk	4.	The Council ratified Change Order No. 1 on Contract NO. 10-05, B Street Sidewalk.
Public Hearing Date for Property Located on College Hill.	5.	The Council set September 14, 2010, as the date for a public hearing to consider a zone change for property located on College Hill.

Resolutions

Resolution No. R-68-10 - Airport Grant	7.	Resolution No. R-68-10 A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A WASHINGTON STATE DEPARTMENT OF TRANSPORTATION, AVIATION DIVISION AIRPORT AID GRANT GCA 6571. Resolution No. R-68-10 was adopted unanimously.
Resolution No. R-69-10 - WWTP Process Improvements Engineering Report	8.	Resolution No. R-69-10 A RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND CH2M HILL FOR THE PURPOSE OF DEVELOPING THE WWTP PROCESS IMPROVEMENTS ENGINEERING REPORT. Resolution No. R-69-10 was adopted unanimously.
Resolution No. R-70-10 - Wawawai Basin Lift Station	9.	Resolution No. R-70-10 A RESOLUTION ACCEPTING THE BID OF M.L. ALBRIGHT AND SONS, INC. FOR WAWAWAI BASIN LIFT STATION AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT. Resolution No. R-70-10 was adopted unanimously.

Resolution No. R-71-10 - Utility Line Easement

10. Resolution No. R-71-10

A RESOLUTION ACCEPTING A UTILITY LINE EASEMENT FROM PULLMAN FIRESIDE, L.L.C.

Resolution No. R-71-10 was adopted unanimously.

REGULAR AGENDA

Resolution

Public Hearing Date

6. Mayor Johnson announced that this item had been removed from the Consent Agenda at the request of Councilmember Bloom. Councilmember Bloom stated that there was no reason indicated why the vacation of the street was requested. Public Works Director Workman stated that this motion was just to set a date for the hearing and in the staff report for the hearing the reasons will be addressed.

Resolution No. R-67-10 by title only reads as follows:

A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING ON THE VACATION OF A PORTION OF WEST STREET LYING NORTH OF DARROW STREET IN HILAND'S 2ND ADDITION.

Councilmember Bloom moved, Councilmember Wright seconded to adopt Resolution No. R-67-10. The motion carried unanimously.

Public Meeting

Annexation Request by Steve Mader

11. Mayor Johnson announced that a public meeting is scheduled to consider a request by Steve Mader to annex 506 acres of land to the City. Planning Director Dickinson presented the staff report and said that, in addition to the annexation of property requested by Steve Mader, the staff wanted to include the annexation of the continuous unincorporated land located at the northwest corner of Albion Road and State Route 27 which is approximately 6 acres, and also to annex all of Albion Road right-of-way adjacent to the subject property. Councilmember Benjamin wanted to know if the legal description included those other parcels in the annexation. Planning Director Dickinson indicated that they had.

Mayor Johnson opened the public meeting.

Rebecca Thorgaard stated that the annexation

appeared to be a done deal and she wanted the planners to pay attention to the nature of the valley and pay attention to the work that has been done with the trails and green belts. Hopefully whoever develops the property will keep this in mind.

Councilmember Waldrop made the following motion:

"I move that the City accept the proposed annexation submitted by Steve Mader in the Notice of Intent to Annex Real Property filed with the City on July 8, 2010, and that the City give the following annexation instructions:

1. The petitioner shall assume his proportionate share of City indebtedness upon annexation as determined by the City finance director.

2. The petitioner shall accept the assignment of R1 Single Family Residential, R2 Low Density Multi-Family Residential, I1 Light Industrial, and C3 General Commercial zoning designations for the subject property to become effective immediately upon annexation.

3. Prior to the City Council public hearing on this annexation proposal, the petitioner shall initiate proceedings for annexation to Whitman County Hospital District No. 1A.

4. The petitioner shall include in the proposed annexation area the contiguous unincorporated land located at the northwest corner of Albion Road and State Route 27, including the adjacent right-of-way of State Route 27.

5. The petitioner shall include in the proposed annexation area all of the Albion Road right-of-way adjacent to the subject property."

Councilmember Bloom seconded the motion. The motion carried unanimously.

Resolution

Resolution No. R-72-10 - Purchase of Property for the Airport

12. Mayor Johnson announced that a resolution had been prepared authorizing the purchase of property for the Pullman-Moscow Regional Airport. City Attorney McAloon and Airport Manager Parish presented staff reports. They stated that the

primary reason for the purchase of this property was to obtain a safety area. Councilmember Paul thanked Airport Manager Parish for all the work he has done and the grants that he has obtained. He concurred that this is a good plan for the future development of the Airport to have this safety area.

Councilmember Waldrop asked Airport Manager Parish to give an update on the passenger boardings this year. Airport Manager Parish stated that through July the boardings are up 14 percent from the previous year. He also said that they are starting to get some bookings from the football as well as basketball games which will help their boardings. Another factor that will keep the rates up is that Horizon has a fantastic $59 rate to Seattle so a lot of people can go home for the weekends without having to endure a five-hour, one-way drive.

Councilmember Bloom, for clarity sake, wanted an indication of how this land would be paid for. Airport Manager Parish indicated 95 percent would come from the FAA and the other 5 percent would be taken from passenger facility charges.

Resolution No. R-72-10 by title only reads as follows:

A RESOLUTION AUTHORIZING AND DIRECTING THE PURCHASE OF REAL PROPERTY FROM CHRISTOPHER BOYD FOR THE PULLMAN-MOSCOW REGIONAL AIRPORT.

Councilmember Bloom moved, Councilmember Waldrop seconded to adopt Resolution No. R-72-10. The motion carried unanimously.

Discussions

WSU Capital Planning Update

13. Mayor Johnson announced that a discussion is scheduled on WSU Capital Planning. City Supervisor Sherman introduced Bobbie Ryder, WSU, who introduced Steven Gift, the architect who is heading up the consulting group from Hanbury Evans Wright Vlattas + Co. He proceeded to go through their qualifications which include having worked for over 200 universities and land grant colleges. They are well familiar with any type of problems and visions that WSU have.

Mr. Gift went through the three strategic goals they have for the project. One is design and construction of an efficient, low environmental impact residential campus; create an advanced

living learning environment that serves as a demonstration of environmentally responsible actions; and use the project to help advance the reputation of the University as a leader in environmentally responsible education design initiative. Particular attention should be made to the landscape, campus open space that respects the pedestrian scale and regional climate, the hierarchy of social spaces and designing spaces that adapt to environment and function, and creating a legacy cultivating endearment among students, faculty, and staff, and loyalty among alumni. Mr. Gift went through their commitments: a great passion for higher education; a deep knowledge of campus; best of both national experiences as well as local knowledge; working with many research university/land grant campuses; engagement process--we join your team; owner side insight that they understand governance, strategic planning, and decision making, and that their planning will reflect the signature of the WSU campus.

Councilmember Waldrop stated that as part of the PowerPoint display there were several growth patterns every twenty years and he wanted to know if this was typical of land grant colleges. Mr. Gift indicated this was typical of most any of the areas.

Councilmember Paul stated that in this presentation he mentioned that one of the universities he showed was not a population center which is very similar to where we are at and he wanted to know how the plans would integrate with pedestrian traffic and parking. They also need to work with local communities such as College Hill which is a continual concern. Mayor Johnson mentioned the crosswalks are another concern. Councilmember Bloom indicated that the project will be in the newspapers and will involve the community. He was highly impressed with this group and they are amazed with the amount of talent that he brought in for this project.

Councilmember Benjamin mentioned that parking and traffic are big issues that would need to find a way into their model.

Solid Waste Issues

14. Mayor Johnson announced that a discussion is scheduled on solid waste issues. City Supervisor Sherman briefly went through some of the discussions the Council has had in the past. He introduced Devon Felsted, Pullman Disposal Service

President, who said he wanted to gain approval from the Council to proceed with going to an automated collection system using the roll carts which have been used in other locations in the City. Since the cans are heavier and have an attached lid, they are less likely to spill and create blowing garbage. He also asked for approval for going to a weekly curbside recycling collection rather than every other week. He realized that they have problems with people trying to remember which week it was to get the recyclables out and especially in the College Hill environment. He believes that weekly collection of recyclables on College Hill will have a positive effect on College Hill's appearance. He thought this would help clean up the hill and most likely increase the level of recycling by College Hill residents. He closed by indicating that, with both the automatic garbage collection and weekly curbside recycling, College Hill will become a cleaner, more pleasant, place to live and work.

Councilmember Wright asked what the cost would be to convert. Mr. Felsted stated that it would be a wash because there would be decreased labor costs. In other areas where they went to the roll carts, they did not have to increase the prices.

Mayor Johnson indicated he was happy with the weekly recycling because even though he has his calendar, it was a lot easier to be able to put it out every week.

Councilmember Weller liked both of the ideas, especially the second one. Councilmember Bloom thanked Mr. Felsted for his willingness to step up and take a different approach.

Councilmember Benjamin was concerned with the people who have not signed up for trash pickup and wanted to know if he had any idea of what type of figure that would be. Mr. Felsted guessed it would be around 2 percent. Councilmember Paul stated that he echoed Councilmember Bloom's comments and made the comment that students coming from larger cities are used to the single-stream process. Councilmember Paul wanted to know when we might be able to go to the single-stream collection process. Mr. Felsted indicated they are waiting on what happens in Spokane with the Waste Management facility.

The Council was unanimously in support of the two items and the changes that Mr. Felsted had

indicated.

Whitman County Public Works Director Mark Storey gave an update. The long-haul contract that they have for solid waste to ship to Oregon is in the third year of a ten-year contract. They have an option to get out of the contract after five years so they are still looking at that. They are not currently looking at any rate increases in 2011. Depending on what happens with the recycle collection center in Spokane, they might end their contract if that were to happen in two more years. He also indicated that limited service landfill is about 90 percent full and will probably close in about two years. He is not planning, right now, on a new location. Part of the problem was that the limited fill included wood which created many problems. He said they are going to the next phase of the landfill study which will cost $250,000 and they will have a better idea in December or January how this will affect where they plan on going in relation to new fill cells.

Councilmember Bloom said that WSU was looking at recycling concrete and wanted to know if they had considered this. Mr. Storey indicated that the biggest thing right now is asphalt and he said that for years they would not use infill projects because of the consistency, but they seem to be doing a lot of it right now. He said they are looking at possibly having a concrete demolition cell that would not include any wood.

Councilmember Paul wanted to know if they had any unfunded mandates. Mr. Storey indicated that they have not had to comply with any stormwater requirements. Mr. Storey concluded his presentation.

City Supervisor Sherman wanted to acknowledge the fact that Councilmember Paul is our representative on the Solid Waste Advisory Committee. He also recognized local residence Dorothy Swanson, who recently passed away. He wanted to acknowledge her many years of service and her dedication to recycling over those many years. She was a strong mover in getting our initial program started. He also acknowledged Judi Gray.

Planning Director Dickinson played a news story that appeared on Channel 4 in Spokane on the new $12,000,000 recycling center. The biggest problem right now for construction would be getting the product to market and the scale to make it

worthwhile.

Proposed Community Survey

15. Mayor Johnson announced that a discussion is scheduled for a proposed community survey. City Supervisor Sherman gave the staff report and introduced Mark Morgan, the unpaid intern that we had working for the City this summer who put the program together. Mr. Morgan went through his memo indicating that the last time the City of Pullman conducted a survey of residents about City services was a telephone survey in 1993. City Supervisor Sherman interjected that the Washington State Auditor indicated that how cities kept a scorecard of how they performed their functions was an area of concern. They decided that this project would be a great item for an intern to work on to set up a survey.

Mr. Morgan also mentioned that Moscow does a survey every other year. Moscow's survey is eight pages while Pullmans will be four pages. He is really amazed that the return rate for Moscow is about 38 to 40 percent.

Mr. Morgan mentioned that there were other surveys in the packet that would be sent out to individual users of those services such as a questionnaire on EMS services would be sent with ambulance bills and Library users would get a different survey. Councilmember Weller liked anything that could be quantified. In the future he would like to see something put together as an executive survey on how the Council was performing for the City.

Councilmember Bloom mentioned that there was a cost of $2,800 which was associated with the printing and mailing of the surveys. There is nothing in there for the tabulation and if staff is planned to be used they are already over committed. He wanted to know what planning was done in this matter. Mr. Morgan mentioned that he had not pursued that because his process was just getting it ready for the survey.

Councilmember Wright asked who would do the analysis. Mr. Morgan indicated that his task was just putting the survey together. City Supervisor Sherman also had Mr. Morgan comment on a discussion with Professor Dillman on how to pull a statically valid sample. Councilmember Paul indicated there was a service at Polk City Directory that could be used for getting addresses. Mr. Morgan stated that most of the printing companies have those available for around $80. Councilmember Hawbaker

wanted to know if they are indicating that they are sending out three different pieces of mail, why would they be doing that if they get an early response back from someone and once again that was a function of administrative time in getting it taken care of.

Councilmember Bloom mentioned that City Supervisor Sherman had mentioned the administrative costs would be addressed in the 2011 budget so that answered his question. City Supervisor Sherman said that we would do the analysis internally. He also indicated that we had a two word solution for any problem in the City and that was "Michol Ann". The mayor concurred that we are real lucky to have her.

NEW BUSINESS

Mayor Johnson asked if there was any new business from either the Council or audience. There was none.

ADJOURNMENT

Councilmember Benjamin moved, Councilmember Bloom seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 9:08 p.m.