MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
NOVEMBER 9, 2010

Roll Call

A regular meeting of the City Council of the City of Pullman was held on November 9, 2010, at 7:30 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
William F. Mulholland	Finance Director
Francis Benjamin	Councilmember
Keith Bloom	Councilmember
Jeff Hawbaker	Councilmember
Bill Paul	Councilmember
Barney Waldrop	Councilmember
Pat Wright	Councilmember

Call to Order

Mayor Johnson called the regular meeting to order at 7:30 p.m. Councilmember Bloom moved, Councilmember Wright seconded to excuse Councilmember Weller from this meeting.

Motion Carried.

Mayor Johnson adjourned the meeting to conduct the Metropolitan Park District meeting at 7:32 p.m.

Mayor Johnson reconvened the regular meeting at 7:33 p.m.

Announcements

Mayor Johnson made four announcements.

Report

Annual Town Hall Meeting

City Supervisor Sherman announced that the annual Town Hall Meeting with legislators has been canceled as they were unable to find a date for the meeting that the legislators could attend.

City Supervisor Sherman also advised that the tentative February date for the meeting with ASWSU has to be changed as the date conflicts with the annual AWC conference.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request. Councilmember Bloom moved, Councilmember Benjamin seconded to read the items on the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Consent Agenda from the Council. There was none. Councilmember Wright moved, Councilmember

Benjamin seconded to adopt the Consent Agenda as presented.

Motion Carried.

Motions

Minutes - October 26, 2010

1. The Council dispensed with the reading of the minutes of the regular meeting of October 26, 2010, and approved them as submitted.

Accounts Payable, Payroll, and Electronic Transfers - November, 2010

2. The Council approved disbursements represented by accounts payable checks numbered _____ through _____ totaling $_____ inclusive, payroll checks numbered _____ through _____ totaling $_____ inclusive, and electronic transfers totaling _____ and directed that they be paid upon approval of the Auditing Officer and Audit Committee.

Change Order on Transit Offices Remodel

3. The Council ratified Change Order No. 1 on Contract No. 10-10, Transit Offices Remodel.

Public Meeting Date on Mader Annexation

4. The Council set November 15, 2010, as the date for a public meeting to act on a Notice of Intent to Annex Real Property filed by Steve Mader.

Resolution

Resolution No. R-83-10 - Surplus Property

5. Resolution No. R-83-10

A RESOLUTION DECLARING CERTAIN CITY VEHICLES TO BE EXCESS AND SURPLUS PROPERTY AND AUTHORIZING THE SALE THEREOF.

Resolution No. R-83-10 was adopted unanimously.

Resolution No. R-84-10 - Reject Bids on M&O Quonset

6. Resolution No. R-84-10

A RESOLUTION REJECTING ALL BIDS FOR CONTRACT NO. 10-11, THE M&O QUONSET BUILDING ELECTRICAL REMODEL.

Resolution No. R-84-10 was adopted unanimously.

Resolution No. R-85-10 - Easements

7. Resolution No. R-85-10

A RESOLUTION ACCEPTING A RIGHT-OF-WAY EASEMENT FOR HARVEST DRIVE, A WATER LINE EASEMENT, AN EASEMENT FOR FUTURE IMPROVEMENTS TO BISHOP BOULEVARD, AND A RIGHT-OF-WAY EASEMENT FOR IMPROVEMENTS CONSTRUCTED FOR FAIRMOUNT DRIVE FROM WAL-MART REAL ESTATE BUSINESS TRUST.

Resolution No. R-85-10 was adopted unanimously.

REGULAR AGENDA

Presentation

Mayor's 2011 Budget Message

8. Mayor Johnson presented his 2011 budget message.

Public Hearing

2011 Preliminary Budget Hearing

9. Mayor Johnson announced that a public hearing is scheduled on the 2011 preliminary budget. Finance Director Mulholland presented an overview of the 2011 budget, 2011 General Fund Revenues, and 2011

General Fund Expenditures.

City Supervisor Sherman presented the budgets for Finance/Administration, Legislative, Mayor, City Supervisor, City Attorney, Human Resources, General Government, Capital Improvement Program, Airport, and Salary Schedule. He went through the Capital Improvement Program projects. He also discussed the Airport budget stating that the Airport will receive over $4,000,000 in federal grants. He thanked the Mayor, Council, and department heads for all their work on the budget.

Mayor Johnson stated that Airport Manager Robb Parish will be retiring June 30, 2011. He stated the reason the Airport receives so many grants is because of the cooperation between Mr. Parish and the FAA. He thanked Robb Parish for his work.

Temporary Library Services Manager Bailey presented the Library request. She went through reductions that are planned and stated that the overall budget has been reduced.

Police Chief Jenkins presented Law Enforcement, Communications, and Animal Control budgets. Councilmember Bloom asked why there is an increase in cost for ammunition. He asked if they are using more ammunition or has the cost gone up. Police Chief Jenkins stated it is because the cost of ammunition has gone up.

Fire Operations Officer Mike Heston presented the budgets for Fire Control, Ambulance and Emergency Aid. Councilmember Benjamin asked if write-offs for the ambulance are down. Fire Operations Officer Mike Heston stated that they are receiving more money for ambulance calls. He also stated they are working real hard to keep the write-offs down. Finance Director Mulholland agreed they are working hard to reduce writeoffs.

Public Works Director Workman presented the budgets for Engineering, Inspections, Arterial Streets, Street Fund, Downtown Riverwalk, Water, Sewer, Utility Capital Projects, Transit, Equipment Rental, Government Buildings, 2007 Bond Fund, 2009 Water/Sewer Revenue Bond Fund, and Stormwater.

Councilmember Waldrop asked why the increase in Stormwater ERD rates and what does FTE stand for. Public Works Director Workman stated that the ERD increase is mainly for a vac truck which used to be charged to Streets. He explained that the rest of the increase is for other services such as stream cleanup, studies, permit fees, travel, communications and maintenance. He also explained that FTE stands for full-time equivalent and is the percentage of time an employee works in a budget.

Councilmember Bloom stated that if the Stormwater budget is increased, why is the Street Fund not seeing an decrease in costs. Public Works Director Workman stated that the Street Department budget has not decreased because it makes a payment to the Stormwater Utility reflecting street sweeper and other services it provided prior to creation of the Stormwater Utility.

Planning Director Dickinson presented the Planning Department budget.

Recreation Superintendent Dahmen presented the budgets for Public Services, Recreation Services, and the Aquatic Center.

Councilmember Benjamin asked if there would be any change of hours due to the budget. Recreation Superintendent Dahmen explained some changes to the schedule at the Aquatic Center.

Parks Superintendent Davis presented the budgets for Parks, Street Trees, Water Towers, Community Improvement, Cemetery, Cemetery Expansion, and Lawson Gardens.

Councilmember Waldrop asked if the cemetery was self-sustaining. Parks Superintendent Davis stated that the cemetery is not self-sustaining, but it is getting better.

Finance Director Mulholland presented budgets for the Civic Improvement Fund, LTGO Bond Fund, Information Systems, Cemetery Care Fund, and Firemen's Pension Fund.

Mayor Johnson stated that the General Fund is the most impacted by the budget. City Supervisor Sherman stated that the Economic & Revenue Forecast Council for the State of Washington has advised that layoffs in the public sector are affecting the private sector. The City will have to start making capital investments sometime soon. He thanked everyone for their help with the budget.

Mayor Johnson opened the public hearing. There was no one from the audience wishing to speak. Mayor Johnson closed the public hearing.

Ordinance

Ordinance No 10-23 - Retail Sales Tax

10. Mayor Johnson announced that an ordinance had been prepared designing a fund to receive a percentage of Retail Sales Tax to be used for capital improvement purposes. Finance Director Mulholland presented the staff report. Councilmember Waldrop thanked everyone for the support of this concept. He stated this ordinance will not generate funds for three or four years. He also stated he does not see the need for quarterly reviews of the ordinance.

Councilmember Waldrop moved to remove the last whereas and take out the language for quarterly reviews. Councilmember Benjamin seconded the motion. Councilmember Paul stated he agreed with removing the quarterly reviews. City Supervisor Sherman stated when our economy gets better the Council can always review the ordinance. Councilmember Bloom asked if the last two whereas should not be removed. Councilmember Waldrop stated he felt the last whereas should stay in the ordinance. The motion to amend Ordinance No. 10-23 carried unanimously.

Ordinance No. 10-23 as amended reads as follows:

AN ORDINANCE DESIGNATING THE FUND TO RECEIVE A PERCENTAGE OF RETAIL SALES TAX REVENUE TO BE USED FOR CAPITAL IMPROVEMENT PURPOSES, ESTABLISHING

THAT PERCENTAGE, AND OTHER MATTERS PROPERLY RELATED THERETO.

Councilmember Waldrop moved, Councilmember Benjamin seconded to adopt Ordinance No. 10-23. The motion carried unanimously.

NEW BUSINESS

Mayor Johnson asked if there was any new business from either the Council or audience. Councilmember Waldrop stated there was an excellent editorial in the Gazette about the state budget.

Councilmember Bloom stated that there had been a news article about five children killed in Florida due to a space heater. He asked about the possibility of having the Fire Department do a report on space heaters. Mayor Johnson stated that we have had fires in Pullman due to space heaters. Fire Operations Officer Heston stated that they could have Fire Prevention Officer Rich Dragoo speak on this issue at a future meeting.

Councilmember Paul stated he had seen one of the new buses and they are nice. He asked about the possibility of giving the old buses to a charitable organization.

Mayor Johnson stated that Senator Patti Murray and her office worked real hard to get us these new buses.

Mayor Johnson reminded everyone that the next Council meeting was a special meeting on Monday, November 15.

ADJOURNMENT

Councilmember Bloom moved, Councilmember Waldrop seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 9:10 p.m.