MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
JULY 8, 2008

Roll Call

The regular meeting of the City Council of the City of Pullman was held on July 8, 2008, at 7:30 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Troy Woo	Finance Director
Francis Benjamin	Councilmember
Bill Paul	Councilmember
Barney Waldrop	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

Call to Order

Mayor Johnson called the regular meeting to order at 7:30 p.m. Councilmember Wright moved, Councilmember Benjamin seconded to excuse Councilmember Heath.

Motion Carried.

Mayor Johnson announced that Councilmember Bloom would be arriving late. Councilmember Paul moved, Councilmember Waldrop seconded to excuse Councilmember Bloom until he arrives.

Motion Carried.

Announcements

Mayor Johnson made six announcements.

Confirmation of Appointment

Neill Public Library Board of Trustees

Mayor Johnson announced that he had appointed Judy Busch, 325 SE South Street, to a term on the Neill Public Library Board of Trustees expiring December 31, 2013. Councilmember Waldrop moved, Councilmember Waldrop seconded to confirm this appointment. The motion carried unanimously.

Reports

Fireworks Enforcement

Mayor Johnson announced that a report is scheduled on fireworks enforcement. Police Chief Weatherly presented the 2008 fireworks activity. Fire Chief Wilkins presented a staff report which included a description of the cooperative effort with Fire District 12 and a description of the fire department calls that occurred during the 4th of July.

College Hill

Mayor Johnson announced that the status report on programs related to College Hill would be presented before the project update report.

Planning Director Dickinson presented the staff report on the College Hill programs that included a description of the College Hill Tomorrow Program and the Certified Local Program.

Projects Update Report

Public Works Director Workman presented the staff report which included descriptions of projects taking place in the streets, sewer, water, building facilities, Lawson Gardens, Treatment

Plant, and the bond projects.

Councilmember Bloom entered the meeting during the staff report at 7:48 p.m.

Mayor Johnson asked if the North Grand Pavement Repair Project would be repaired with concrete or asphalt. Public Works Director Workman responded. Councilmember Weller expressed concern with the condition of the sidewalk on Stadium Way near the Community Child Care Center and asked if the sidewalk was scheduled to be repaired. Public Works Director Workman responded. Councilmember Waldrop asked for an update on the Airport Fire Flow project and asked if the pedestrian bridge was still included within the scope of the North Grand Widening Project. Public Works Director Workman responded to both questions.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that the items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request. Councilmember Waldrop moved, Councilmember Benjamin seconded to read the items on the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Consent Agenda from either the Council or audience. There were none. Councilmember Paul moved, Councilmember Waldrop seconded to adopt the Consent Agenda as presented.

Motion Carried.

Motions

Minutes - June 24, 2008

1. The Council dispensed with the reading of the minutes of the regular meeting of June 24, 2008, and approved them as submitted.

Accounts Payable, Payroll, and Electronic Transfers - July

2. The Council approved disbursements represented by accounts payable checks numbered _____ through _____ totaling $ inclusive, payroll checks numbered through _____ totaling $_____ inclusive, and electronic transfers totaling _____ and directed that they be paid upon approval of the Auditing Officer and Audit Committee.

Claim for Damages - Parry

3. The Council referred a Claim for Damages submitted by Nancy Parry for the sum of $110,000 to the Washington Cities Insurance Authority (WCIA).

Claim for Damages - Parry	4.	The Council referred a Claim for Damages submitted by Nancy Parry for the sum of $110.00 to the Washington Cities Insurance Authority (WCIA).
Autumn to Shirley Water Main	5.	The Council ratified Change Order No. 1 on Contract No. 06-15, Autumn to Shirley Water Main.

Resolutions

Resolution No. R-61-08 - Military Hill Park Irrigation System	6.	Resolution No. R-61-08 A RESOLUTION REJECTING THE BIDS FOR CONTRACT NO. 08-19, MILITARY HILL PARK IRRIGATION SYSTEM. Resolution No. R-61-08 was adopted unanimously.
Resolution No. R-62-08 - Sole Source Provider for Wireless Portable Lift System	7.	Resolution No. R-62-08 A RESOLUTION DESIGNATING GRAY AUTOMOTIVE PRODUCTS COMPANY AS A SOLE SOURCE PROVIDER OF WIRELESS PORTABLE LIFT SYSTEMS. Resolution No. R-62-08 was adopted unanimously.
Resolution No. R-63-08 - Washington Wildlife and Recreation Program Project	8.	Resolution No. R-63-08 A RESOLUTION AUTHORIZING A CITY OF PULLMAN APPLICATION FOR FUNDING ASSISTANCE FOR A WASHINGTON WILDLIFE AND RECREATION PROGRAM (WWRP) PROJECT [#08-1451 JOHNSON AVENUE PATH] TO THE RECREATION AND CONSERVATION OFFICE (RCO) AS PROVIDED IN CHAPTER 79A.15 RCW, ACQUISITION OF HABITAT CONSERVATION AND OUTDOOR RECREATION LANDS. Resolution No. R-63-08 was adopted unanimously.
Resolution No. R-64-08 - Telemetry System Maintenance and Improvement	9.	Resolution No. R-64-08 A RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND CENTURY WEST ENGINEERING CORPORATION FOR THE PURPOSE OF PROVIDING TELEMETRY SYSTEM MAINTENANCE AND IMPROVEMENT. Resolution No. R-64-08 was adopted unanimously.

REGULAR AGENDA

Public Hearings

Resolution No. R-65-08 - Capital Improvement Program	10.	Mayor Johnson announced that a public hearing is scheduled on the Capital Improvement Program. Planning Director Dickinson presented an overview of the Capital Improvement Committee's recommendation and included a description of two projects that the committee approved for 2008 which include the police vehicle video systems and Information Systems e-mail retention projects. There were no questions from the Council. Mayor Johnson opened the public hearing. There were no comments or questions. Mayor Johnson closed the hearing. Resolution No. R-65-08 by title only reads as follows: A RESOLUTION APPROVING A SIX-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF PULLMAN FOR CALENDAR YEARS 2009 THROUGH 2014.

Councilmember Waldrop moved, Councilmember Bloom seconded to adopt Resolution No. R-65-08. The motion carried unanimously.

Resolution No. R-66-08 - Transportation Improvement Program

11. Mayor Johnson announced that a public hearing is scheduled on the Transportation Improvement Program. Public Works Director Workman presented the staff report. Councilmember Wright asked if the Transportation Improvement Program was flexible enough to move up the Klemgard Signal Project if warranted. Public Works Director Workman responded. Councilmember Wright and Public Works Director Workman discussed the funding mechanisms for the Klemgard Signal Project. Councilmember Benjamin asked if the impacts of reduced fuel usage due to high costs would lessen the state funding that will be available for grants. Public Works Director Workman responded. Councilmember Benjamin asked which of the grants listed in the TIP are secured. Public Works Director Workman responded.

Mayor Johnson opened the public hearing. There were no comments or questions. Mayor Johnson closed the public hearing.

Resolution No. R-66-08 by title only reads as follows:

A RESOLUTION APPROVING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE CITY OF PULLMAN FOR CALENDAR YEARS 2009 THROUGH 2014.

Councilmember Waldrop moved, Councilmember Benjamin seconded to adopt Resolution No. R-66-08. The motion carried unanimously.

Ordinance No. 08-9 - Johnson Road Annexation

12. Mayor Johnson announced that a public hearing is scheduled to consider an annexation of property to the City of Pullman. Planning Director Dickinson presented the staff report. There were no questions from the City Council.

Mayor Johnson opened the public hearing. There were no comments or questions. Mayor Johnson closed the public hearing.

Ordinance No. 08-9 by title only reads as follows:

AN ORDINANCE ANNEXING TO THE CITY OF PULLMAN CERTAIN CONTIGUOUS REAL PROPERTY LOCATED ON JOHNSON ROAD SOUTH OF SUMMIT COURT.

Councilmember Bloom moved, Councilmember Waldrop seconded to adopt the Findings of Fact. The motion carried unanimously. Councilmember Paul moved, Councilmember Wright seconded to adopt Ordinance No. 08-9. The motion carried unanimously.

Public Meeting

Downtown Parking Issues

13. Mayor Johnson announced that a public meeting is scheduled on downtown parking issues. City Supervisor Sherman presented the staff report which included an outline of three specific issues that included the Riverwalk Parking Lot, downtown parking time limits, and downtown parking enforcement. City Supervisor Sherman,

Councilmember Bloom, and Mayor Johnson discussed the $35,000 cost per space estimate for the construction of parking structures. Councilmember Paul noted that he had a great deal of respect for former Mayor Chandler's parking suggestions for downtown.

Dave Gibney, 760 Reaney Way, spoke in favor of the parking ideas for downtown, described the Gladish Community and Cultural Center's willingness to cooperate on a parking structure, and spoke in favor of a residential parking permit system near his residence.

Tammy Lewis, Executive Director of the Chamber of Commerce, noted that when she distributed the information on downtown parking issues she received a wide range of comments ranging from there were no problems relating to downtown parking to business owners that thought it was about time the problem was addressed. Ms. Lewis stated that many of the comments spoke in favor of increasing the time limit to three hours up from two hours.

Mike Yates, 107 S. Grand and 215 Main, asked if the Paradise Street parking lot was open to the public. City Supervisor Sherman responded. Mr. Yates stated he was not in favor of charging for parking and asked if there was a financial need for the parking lots. Mayor Johnson responded. Mr. Yates stated that the City should charge for parking if it is justified or there is support of the need. Mr. Yates also spoke in favor of more parking enforcement and the development of a range of time limits throughout the downtown area. Councilmember Bloom spoke in favor of a range of time limits in the downtown area, enforcing the loading zone restrictions on parking, and that the Riverwalk Parking Lot should be permitted at a small fee. Mayor Johnson, Councilmember Wright, and Councilmember Bloom discussed the utilization of the Davis Way and Whitman Street parking lots.

Todd Butler, 610 SE High, Pullman Pioneer Hill Association, spoke in favor of shorter time limits to promote circulation and not stagnation in the downtown area and that the system for the permits should consider logistical issues to promote easier use.

Kathleen Ahern, Neill Public Library, stated that the Riverwalk Parking Lot initially eased the parking issues in downtown but now there are not many parking choices for Library patrons or employees and described some of the experiences that the employees and patrons have had. Mayor Johnson asked for a description of the Library Parking Lot use. Ms. Ahern responded. Councilmember Benjamin asked how long the typical library patron needs for parking. Ms. Ahern responded. Councilmember Benjamin stated it would be worth while to determine what the Library patron parking needs were. Ms. Ahern responded.

City Supervisor Sherman stated that he had received a variety of input from downtown businesses and that the opinions were a mixed bag. Mayor Johnson and City Supervisor Sherman discussed the need for preliminary direction and a proposed timeline for making a decision on

parking issues. Councilmember Weller stated that it is important to recognize the downtown residents when considering parking. Mayor Johnson, City Supervisor Sherman, and Councilmember Bloom responded. Councilmember Waldrop stated he was in favor of the parking concept of developing different time zones within the downtown area based on shorter time limits for the closer you are to downtown and he supported the use of the Whitman Street and Davis Way Parking Lots. Mayor Johnson and Councilmember Wright responded. Councilmember Benjamin noted that the Chamber of Commerce has addressed the lighting issue at the Whitman Street lot. Councilmember Wright asked if the administration of a mixed time limit for downtown parking would be difficult. City Supervisor Sherman and Public Works Director Workman responded. Mayor Johnson stated that he would like to see the Riverwalk Parking Lot addressed first. Councilmember Bloom stated he was in favor of three-hour parking and issuing permits for a small charge in the Riverwalk Parking Lot. Mayor Johnson and Councilmember Wright discussed some of the difficulties with the permit system and the ability to find a parking spot. Mayor Johnson stated he felt that controls were needed for the permits because they could be used for park-and-ride. Councilmember Bloom responded.

Councilmember Benjamin asked how the Paradise Lot parking permits were issued. City Supervisor Sherman responded. Councilmember Benjamin asked if the Riverwalk Parking Lot permit system should be modeled after the Paradise Lot and asked if businesses would purchase the permits or if individual citizens would purchase them. City Supervisor Sherman and Tammy Lewis responded. Mayor Johnson noted that the Spot Shop owner expressed the need for time limits in the Riverwalk Parking Lot. Councilmember Paul suggested time limit tiers for the Riverwalk Parking Lot and that the City needed a plan for a park-and-ride lot in the future. Mayor Johnson noted that the Pullman Building Supply property could become available in the near future. City Supervisor Sherman commented on discussions of park-and-ride lots that have taken place with the Department of Transportation and Washington State University. Councilmember Weller stated that in the future the City should look at overnight parking provisions because it does not encourage bar patrons to leave their cars overnight to avoid drinking and driving. Police Chief Weatherly responded. Councilmember Wright stated there was a need to address the Riverwalk Parking Lot issues before school starts. City Supervisor Sherman suggested two-hour parking closest to the street and three-hour parking for the remainder of the lot and to issue permits to businesses only and to limit the number of permits per business. City Council concurred.

Councilmember Benjamin asked if the City should designate 15 spaces for permit parking only. City Supervisor Sherman responded.

Ordinance and Resolution

Ordinance No. 08-10 - Itinerant Vendors

14a. Mayor Johnson announced that an ordinance and resolution have been prepared relating to itinerant vendors. City Attorney McAloon

Resolution No. R-67-08 - Fee Schedule

14b. presented a staff report which included a description of the ordinance and a recommendation of a permit fee. Councilmember Bloom stated he was in favor of the ordinance and resolution. Councilmember Paul asked when the ordinance would take effect. City Attorney McAloon responded. Councilmember Benjamin asked if this ordinance would impact new itinerant vendors or would it include the existing itinerant vendors as well. City Attorney McAloon responded.

Ordinance No. 08-10 by title only reads as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PULLMAN, WHITMAN COUNTY, WASHINGTON, RELATING TO ITINERANT VENDORS, ADDING CHAPTER 8.95 TO PULLMAN CITY CODE, ITINERANT VENDORS, AND OTHER MATTERS PROPERLY RELATED THERETO.

Councilmember Bloom moved, Councilmember Weller seconded to adopt Ordinance No. 08-10. The motion carried unanimously.

Resolution No. R-67-08 by title only reads as follows:

A RESOLUTION ADOPTING A FEE SCHEDULE FOR ITINERANT VENDOR PERMITS REQUIRED PURSUANT TO THE PROVISIONS OF THE PULLMAN CITY CODE 8.95 AND EFFECTIVE JULY 8, 2008.

Councilmember Bloom moved, Councilmember Wright seconded to adopt Resolution No. R-67-08. The motion carried unanimously.

Ordinance

Ordinance No. 08-11 - South Street Vacation

15. Mayor Johnson announced that an ordinance had been prepared to vacate a portion of South Street. Public Works Director Workman presented the staff report. Mayor Johnson reminded the Council that it had acted on this vacation ordinance previously.

Ordinance No. 08-11 by title only reads as follows:

AN ORDINANCE VACATING A PORTION OF SOUTH STREET BETWEEN SPRING STREET AND PINE STREET IN THE ORIGINAL TOWN OF PULLMAN.

Councilmember Waldrop moved, Councilmember Wright seconded to adopt Ordinance No. 08-11. The motion carried unanimously.

Resolutions

Resolution No. R-68-08 - Whispering Hills No. 5

Resolution No. R-69-08 - Whispering Hills Subdivision No. 5 Preliminary Plat

16a. Mayor Johnson announced that two resolutions have been prepared relating to Whispering Hills No. 5. Planning Director Dickinson presented the staff report. Councilmember Paul asked for several map and street connection clarifications. Planning Director Dickinson responded. Councilmember Benjamin asked how the preliminary plan fits with the overall plan for pedestrian and bicycle paths. Planning Director Dickinson responded. Councilmember Bloom expressed concern with litter that is caused by wind blowing through the construction sites and cited examples.

Councilmember Bloom stated he would like a mechanism to enforce the litter issue. Mayor Johnson and Planning Director Dickinson responded. Councilmember Paul asked if the private residential development meets all City standards. Planning Director Dickinson responded. Councilmember Paul noted past problems that have arisen because streets were not built to City standards. Planning Director Dickinson responded. Councilmember Bloom stated he had the same concerns but wants to promote affordable housing. Councilmember Weller noted that nine of the affected departments or agencies did not respond when notified of the application and asked if there were any concerns with that. Planning Director Dickinson responded. Councilmember Benjamin asked if Center Street was designed as an arterial. Public Works Director Workman responded.

Resolution No. R-68-08 by title only reads as follows:

A RESOLUTION APPROVING THE WHISPERING HILLS NO. 5 PRELIMINARY PLANNED RESIDENTIAL DEVELOPMENT PLAN.

Councilmember Bloom moved, Councilmember Benjamin seconded to adopt Resolution No. R-68-08 with the conditions. The motion carried five votes aye, Councilmember Paul voting nay. Councilmember Paul stated he thought the streets should meet the City standards.

Resolution No. R-69-08 by title only reads as follows:

A RESOLUTION APPROVING THE PRELIMINARY PLAT OF THE WHISPERING HILLS SUBDIVISION NO. 5.

Councilmember Wright moved, Councilmember Bloom seconded to adopt Resolution No. R-69-08 with the conditions. The motion carried unanimously.

Motions

Parking Enforcer Position

17. Mayor Johnson announced that a motion is requested to authorize the creation and filling of a parking enforcer position. Human Resources Manager Sires presented the staff report. Councilmember Waldrop stated he was in favor of the position but had concerns with limiting the job description to include only downtown enforcement. Human Resources Manager Sires responded. Councilmember Waldrop stated he thought that the enforcement in downtown may reduce the future need for enforcement and that the position description should be flexible enough to extend into other areas. Human Resources Manger Sires responded.

Councilmember Wright moved, Councilmember Bloom seconded to authorize the creation and filling of a parking enforcer position with the suggested changes that Councilmember Waldrop had made. Councilmember Wright asked if the motion should be contingent on the notification of the Police Guild. Human Resources Manger Sires stated that was not necessary. The motion carried unanimously.

Purchase of Railroad Property

18. Mayor Johnson announced that a motion is requested to purchase property from Palouse and

Coulee City Railroad. Deputy Public Works Director Gardes presented the staff report. Councilmember Bloom asked if this purchase would give the City the opportunity to clean up the abandoned cars near Whitman Street. Deputy Public Works Director Gardes responded. Councilmember Waldrop expressed congratulations and thanks to Public Works Director Workman and Deputy Public Works Director Gardes for their efforts. R. O. Pyle, who owns a building located on the property, stated he had submitted written comments and was available for questions. Mayor Johnson asked for comments regarding the leases and the property owned by Mr. Pyle. Deputy Public Works Director Gardes stated that at some point in the future the property would be returned to green space by demolishing the existing buildings. City Attorney McAloon provided an update of the terms of the lease held by Mr. Pyle.

Councilmember Paul moved, Councilmember Bloom seconded to authorize the purchase of railroad property. The motion carried unanimously.

Purchase of Audio/Video Equipment

19. Mayor Johnson stated that a motion is requested to approve the purchase of new audio/video equipment for the Council Chambers. Finance Director Woo presented the staff report.

Councilmember Wright moved, Councilmember Waldrop seconded to authorize the purchase of new audio and video equipment for the Council Chambers. The motion carried unanimously.

NEW BUSINESS

There were no items of new business.

ADJOURNMENT

Councilmember Waldrop moved, Councilmember Wright seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 10:01 p.m.