MINUTES OF THE CITY COUNCIL OF THE CITY OF PULLMAN JULY 10, 2012

#### Roll Call

A regular meeting of the City Council of the City of Pullman was held on July 10, 2012, at 7:30 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson Mayor Bill Mulholland Finance Director Francis Benjamin Councilmember Jeff Hawbaker Councilmember Fritz Hughes Councilmember Bill Paul Councilmember Councilmember Derrick Skaug Councilmember Pat Wright

### Call to Order

Mayor Johnson called the regular meeting to order at 7:30 p.m. Councilmember Wright moved, Councilmember Benjamin seconded to excuse Councilmember Weller.

Motion Carried.

#### Announcements

There were eight announcements.

#### Reports

Bishop Boulevard Resurfacing

Public Works Director Workman went through his report on the Bishop Boulevard Resurfacing. He stated that the work began on July 9 and will be concluded on the 10<sup>th</sup> of August. He said the boulevard will remain open. He highly encouraged people to avoid the area. Councilmember Wright asked about Transit delays. Public Works Director Workman said there were none planned.

Police Fireworks Enforcement Report

Police Chief Jenkins gave the fireworks enforcement report and said there had been just one individual arrested and released into the custody of his parents.

Fire 4<sup>th</sup> of July Report Fire Chief LaVielle gave his fire report. He said the Fire Department had four fire responses which were from improperly disposed fireworks into dumpsters or trash cans. The total fire loss was \$15.00 that was the result of a plastic garbage can at Lincoln Middle School that burned.

# ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

# CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request.

Councilmember Wright moved, Councilmember Hughes seconded to read the Consent Agenda by title only.

City Attorney McAloon read the items on the Consent

Agenda by title only. Mayor Johnson asked if there were any other requests for removal of items from the Consent Agenda from the Council. There were none. Councilmember Benjamin moved, Councilmember Skaug seconded to adopt the Consent Agenda as presented.

Motion Carried.

### Motions

Minutes - June 26, 2012

The Council dispensed with the reading of the 1. minutes of the regular meeting of June 26, 2012, and approved them as submitted.

Accounts Payable, Payroll, and Electronic Transfers -July, 2012

2. The Council approved disbursements represented by accounts payable checks numbered through totaling \$ inclusive, payroll checks numbered through totaling \$ electronic transfers totaling inclusive, and and directed that they be paid upon approval of the Auditing Officer and Audit Committee.

Change Order on 3. Secondary Process Improvements

The Council ratified Change Order No. 1 to Contract No. 07-14, Secondary Process Improvements.

WWTP Disinfection Upgrades

Change Order on 4. The Council ratified Change Order No. 2 to Contract No. 08-17A, WWTP Disinfection Upgrades.

Holbrook Sewer Reconstruction

Change Order on 5. The Council ratified Change Order No. 1 to Contract No. 10-17, Holbrook Sewer Reconstruction.

# Resolutions

Resolution No. 6. R-42-12 - Transit Grant.

Resolution No. R-42-12

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF AN AMENDMENT TO PULLMAN TRANSIT OPERATING ASSISTANCE GRANT (GCA6809) TO ADD RURAL MOBILITY FORMULA FUNDS.

Resolution No. R-42-12 was adopted unanimously.

Resolution No. R-43-12 - Palouse Basin Monitoring Wells

7. Resolution No. R-43-12

> A RESOLUTION ACCEPTING THE BID OF  $\ensuremath{\text{\text{H}}}_2\ensuremath{\text{\text{O}}}$  WELL SERVICE, INC. FOR PALOUSE BASIN MONITORING WELLS AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROPERTY.

Resolution No. R-43-12 was adopted unanimously.

# REGULAR AGENDA

# Public Hearings

Resolution No. R-44-12 - Capital Improvement Program Mayor Johnson announced that a public hearing is scheduled relating to the Capital Improvement Program. Planning Director Dickinson went through his memo and the requests for the General Fund for 2013. He did point out that in the Utility Fund process there is \$10,000 for the fire hydrant replacement program and \$10,000 for the storm connector retrofit that are paid from Fire Department funds. Councilmember Paul asked if the payment shown for the fire truck, was the last payment on the old one. Planning Director Dickinson said it was the new one. Mayor Johnson asked about the truck in Stormwater. He thought it was fairly expensive. Public Works Director Workman pointed out it was a 2 1/2-ton extended cab to carry passengers to their work site.

At 7:44 p.m., Mayor Johnson opened the public hearing. There was no one who requested to speak. Mayor Johnson closed the public hearing. Resolution No. R-44-12 by title only reads as follows:

A RESOLUTION APPROVING A SIX-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF PULLMAN FOR CALENDAR YEARS 2013 THROUGH 2018.

Councilmember Benjamin moved, Councilmember Wright seconded to adopt Resolution NO. R-44-12. The motion carried unanimously.

Resolution No. 9. R-45-12 - Transportation Improvement Program Mayor Johnson announced that a public hearing is scheduled on the Transportation Improvement Program. Public Works Director Workman went through his report, highlighting a couple of items. He said the Bishop Klemgard Signal Construction had been on there for several years and he is still looking at trying to get funds. He thought, possibly, with the change in the State funding formula, that we might be able to get it through this year. For Wawawai Road Construction, he is looking at a Public Works Trust Fund loan that he thought we had a good chance of obtaining. Kamiaken Bridge Deck Repair Design would be done with a grant. Councilmember Benjamin said the transportation program primarily focuses on roads, but with the Wawawai Road construction they are expanding paths. He thought that future paths should be placed in this plan. Public Works Director Workman agreed.

Councilmember Benjamin thought that if the projects were listed there for future improvements to the trail system, we would have these as a moving target.

At 7:56 p.m., Mayor Johnson opened the public hearing. There was no one wishing to speak and Mayor Johnson closed the public hearing.

Resolution No. R-45-12 by title only reads as follows:

A RESOLUTION APPROVING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE CITY OF PULLMAN FOR CALENDAR YEARS 2013 THROUGH 2018.

Councilmember Paul moved, Councilmember Hughes seconded to adopt Resolution No. R-45-12. The motion carried unanimously.

## Motions

Change Order on 10. Secondary Process Improvements Mayor Johnson announced that a motion is requested to ratify Change Order No. 2 to Contract No. 07-14, Secondary Process Improvements. Public Works Director Workman indicated that it is his prerogative to approve change orders on his own by authority granted by the Council to him and then

to inform them, but due to the size of the change order he thought it was important to get approval first. The change order consisted of upsizing pipe from 30-inch to 36-inch and also to lower it and the other upsizing a 24-inch pipe to 30-inch pipe for the primary clarifier affluent. Councilmember Wright wanted to know if this was going to happen right away. Public Works Director Workman responded yes, he wanted to start on it within a week so it could be done before the students come back. Councilmember Hughes wanted to know when the secondary clarifier project would be complete. Public Works Director Workman said it would be September 2014.

Councilmember Wright moved, Councilmember Paul seconded to ratify Change Order No. 2 to Contract No. 07-14, Secondary Process Improvements. The motion carried unanimously.

Parks and Rec- 11. reation Non-Resident

Mayor Johnson announced that a motion is requested to amend the Parks and Recreation Fee Schedule to include a \$2.00 non-resident fee. Recreation Superintendent Dahmen went through his report. Councilmember Skaug wanted to know if this would affect inter-league play. Recreation Superintendent Dahmen said no, it wouldn't. The teams sign up either in Moscow or Pullman and pay their respective fees there. Councilmember Skaug moved, Councilmember Benjamin seconded to approve the \$2.00 non-resident fee. The motion carried unanimously.

### Discussion

Levels of Services and Priorities 12. Mayor Johnson announced that a discussion is scheduled on levels of services and priorities for police and fire. City Supervisor Sherman went through his memo outlining what has been presented, what is to be presented tonight, what would be presented on the 31<sup>st</sup>, as well as the decisions on August 14. Councilmember Wright wanted to know if action was going to be taken after August 14 and City Supervisor Sherman said no, it would be on August 14.

Police chief Jenkins then proceeded to go through his report noting some changes. He pointed out that during the 1980s and 1990s various mandates and potential liability concerns necessitated the increase of support staff, especially to address public records. Youth Resource Officer/DARE for 5<sup>th</sup> graders was started in 1989 and for some years had not been staffed due to vacancies or hiring freezes. As a result of a riot on Greek Row in May of 1998, officers were assigned full time to liaison on College Hill. Police Chief Jenkins said it fluctuates from one to three officers. In 2001, residents passed a proposition to increase the officer base by three. He noted that on May 8 he reported that he was holding a police officer vacancy since April 12. In April 1, 2012, he said he would maintain the vacancy through the end of 2012. He projected savings about \$71,000. He said as of July 1, he experienced an additional police officer vacancy when an officer accepted a position with another police department. He intends to carry the vacancy until Council provides further direction on levels of services and priority. This vacancy will experience a gross monthly savings of approximately \$7,665 while we carry the vacancy and estimates are that it will

increase about \$1,5000 in overtime costs.

Police Chief Jenkins then proceeded to go through responses to levels of services and priorities based on the 15 criteria that were established by Council. He had presented a stat on the number of police per thousand against the national and state averages. Mayor Johnson said that he had not included WSU police. His response was whereas 3/4 of the individuals live off the campus. Those who live on campus frequent the town so he did not think it would affect or change anything. Councilmember Wright asked about the summer months and the affect on staffing. Police Chief Jenkins said that is when they finished up a lot of their mandatory training as well as vacations. Councilmember Skaug asked about overtime. Councilmember Hughes asked about the reserve program. Police Chief Jenkins said that they are starting the reserve program back up. Councilmember Benjamin asked about the impact of the football schedule this year. Police Chief Jenkins said last year the stadium was about half full and they are looking at capacity games now so he said it is hard to project what exactly is going to happen and they will have to play it be ear. He also asked if the DARE Resource Officer just at the grade school which Police Chief Jenkins said it was. He asked about College Hill officers and asked if they covered other hills. Police Chief Jenkins said they are restricted to College Hill. Mayor Johnson asked about the possibility of putting crime reports online. Police Chief Jenkins mentioned that they have that option right now.

Councilmember Wright asked about the possibility of funding from the school for the DARE officers. Police Chief Jenkins said it is one of the models for the program. Councilmember Benjamin asked about continued budget increases over the last year. Police Chief Jenkins said it is primary, the result of salaries and benefits.

Fire Chief LaVielle went through some of the stats that he had: staffing, composite shifts, how they are put together, staffing levels, required training, contracts with other entities such as Pullman Regional Hospital, emergency medical services agreement contracts with City of Palouse and Fire District 4, Fire District 12, and interlocal fire emergency service for WSU. He then proceeded to go through his levels of services and priorities based on the 15 criterial as well as looking at potential revenue sources. wanted to continue to seek out and secure FEMA funding, and deliver a fee-based inspection process. He also wanted to evaluate the process. possibility of increasing the EMS level. The Washington Survey and Rating Bureau (WSRV) evaluates all Washington communities for their fire suppression capability. We are in the process of re-evaluating the City's abilities, so as to award new class rating for the City which affects insurance rates.

Councilmember Hughes asked about he animal research up on the campus and would that create hazmat problems. He said there are several buildings they have not been in for years. They need to really get a look and see if there are potential problems for the firefighters if they

had a fire there. Councilmember Paul noted that the class 4 rating benefits all citizens of Pullman since it lowers their homeowners insurance.

Councilmember Benjamin wanted to know if the ratings were based on fire and EMS or separate. Fire Chief LaVielle said it was just on fire services. Councilmember Benjamin also wanted to know if the contract with Pullman Regional was just based on percent of calls that the fire department could respond and transport. Councilmember Skaug wanted to know if a reduction of overtime would affect services.

City Supervisor Sherman then gave a wrap-up and said we would conclude on July 31.

#### **NEW BUSINESS**

Mayor Johnson asked if there was any new business from either the Council or audience. There was none.

### **EXECUTIVE SESSION**

At 9:28 p.m., the meeting was adjourned to go into Executive Session for the purpose of:

Conferring with legal counsel representing the City concerning potential litigation that has been specifically threatened to which the City, the governing body, or a member acting in an official capacity is, or is likely to become, a party; to consider the selection of a site or the acquisition of real estate by lease or purchase; and to discuss the strategy or position to be taken by the City during the course of collective bargaining or grievance proceedings.

The initial time estimate was 30 minutes. The Executive Session started at 9:33 p.m. There were three extensions of time for a total of 22 minutes and the Executive Session was adjourned at 10:25 p.m.

# ADJOURNMENT

Councilmember Benjamin moved, Councilmember Wright seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 10:25 p.m.